REQUEST FOR PLACEMENT – HIGH SCHOOL

This Request for Placement is for students who would like to take a class but do not meet the specific criteria.

- The Request for Placement form must be submitted to the student’s current home school.
- Deadline for submission: May 21, 2015
- For requests received after this date, placement will be based upon space available.

Student’s name: ___________________________________________ Grade Level in Fall: _________

I am requesting placement in (course title): ____________________________________________________.

Please list the prerequisites for the above class (you can find the prerequisites in the course description handbook or the high school’s website - www.pvphs.com or www.palosverdeshigh.net).

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please initial the following:

___ I understand that I do not meet the prerequisites for the above class, but I still request placement (Reference: AR 6141.5; see reverse side).
___ I understand that these prerequisites are an important component to achieve success in this class.
___ I am willing to do the extra work necessary to achieve in this class.
___ I understand that the grade I earn in this class transfers with me if I make a level change.
___ I understand that level changes are based on space availability and may not occur.

Record in the space below, semester grades for courses completed in the past 2 years, in previous levels of the requested subject (Summer school is indicated with an “SS”).

<table>
<thead>
<tr>
<th>COURSE</th>
<th>TEACHER</th>
<th>REPORT CARD GRADES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1st Sem 2nd Sem SS</td>
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<td></td>
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<td>1st Sem 2nd Sem SS</td>
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</tbody>
</table>

Justification:
Please write a paragraph that justifies your request for this request for placement. Include any relevant information supporting your belief that you will be successful in this class. Remember, level changes are not automatically approved.

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Student’s Signature: ___________________________ Date: __________________________

Parent’s Signature: ___________________________ Date: __________________________

Office Use Only

Conference Date: _______________ School Official’s Signature: __________________________

HS Req for Placement 3/05, 5/05, 4/06, 3/09, 1/15
Excerpt from PVPUSD Administrative Regulation 6141.5 (Honors, Advanced Placement, And Accelerated Level Courses):

Placement Procedures:

1. The basis for placement shall be the criteria set forth in BP 6141.5
2. Placement of students in such classes shall be determined by one or more of the following criteria:
   a. Teacher recommendation; the strongest predictor of success
   b. Grade of “B” or better in a prerequisite course
   c. A score of “advanced” on the California Standards Test (CST)
   d. Student’s potential for success in the course as evidenced by high motivation
   e. Counselor and/or principal may determine placement
   f. A parent/student’s written request (on a space available basis, only) for courses for which there is no placement test

Parent/student requests for placement, which are exceptions to the stated placement criteria, shall be initiated in writing by the student and/or parent/guardian and shall be submitted to the principal or designee. A conference with the student and parent/guardian shall be held to review the request. If the request is granted, the student and parent/guardian shall be required to sign a waiver indicating that placement is probationary and dependent upon student success and performance.