The Citizens’ Oversight Joint Committee for Measures R and S met at the Valmonte Administration Center at 7:02 p.m. on Wednesday, December 10, 2008. Chairman John Resich called the meeting to order.

**Members Present**
- Dina Aryan-Zahlan
- Cathy Hendrickson
- Maarten Oversier
- Donald Reeves
- John Resich
- David Wagman

**Members Absent**
- Alvin Hughes
- Randy Smith

**Administrators/Others Present**
- Arash Abbasian, Vanir Construction Management
- Aaron Alduenda, Dougherty + Dougherty
- Matt Covella, Director Maintenance & Operations
- Betsey Dougherty, Dougherty + Dougherty
- Wade Frasier, PBWS Architects
- Gary Gidcumb, HMC Architects
- Pearl Iizuka, Deputy Superintendent
- Bill Lacher, Vanir Construction Management

**It was moved by Mrs. Aryan-Zahlan to approve the Agenda. It was seconded by Mr. Reeves and the motion carried unanimously.**

**It was moved by Mr. Reeves to approve the Minutes of September 3, 2008. It was seconded by Mr. Wagman and the motion carried unanimously.**

**Public Communications**

No public communication.
Annual Report Preparation at the May 14 or May 28, 2009, Board Meeting

Two samples of previous Annual Reports were provided the Committee. Chairman Resich will prepare a draft Annual Report and distribute to the Committee by January 14 with Committee members’ comments back to Chairman Resich by February 14. The report will be presented to the Board at its meeting on May 14, 2009.

Mrs. Iizuka informed the Committee that due to the state’s budget crisis, the new construction money that the District was planning on receiving for Palos Verdes High (science classrooms) and Palos Verdes Peninsula High (second classroom building and band room) will not be available and the next possible state-wide bond election to backfill those funds would be in two years. There is still funding for modernization projects.

Measurers R and S Bond Building Fund – “Draft” Audit Report

Mrs. Iizuka reported to the Committee that an independent audit firm found that the District complied with the compliance requirements for the Measures R and S Bond proceeds and of June 20, 2008.

Mrs. Iizuka informed the Committee that the District has not sold all the bonds.

Construction Report

Mr. Abbasian provided the following update on the construction projects:

RS 002 - Palos Verdes Peninsula High School

RS 002-12.14.06 – 17 Classroom Building – The agreement to rescind the termination of the contact was signed and the contractor (ModTech) started work on the project September 26, but within two weeks filed for bankruptcy. The surety has taken over the project and the District is currently working with the surety to finish the project. The ceiling attachment (supporting duct work and conduits) is currently being reviewed by DSA. The Committee expressed concern about the amount of time it is taking to finish the project.

RS 004 – Malaga Cove (Bid No. RS 004-07.24.08) – The underground utilities are 40% completed. The contractor is currently working on the rough framing, rough electrical and rough plumbing inside Buildings C and D. Building E will be demolished.

RS 024 – Fire Alarm Upgrades at Palos Verdes Peninsula High School (Bid No. RS 024-12.13.07) – The project is completed and the contractor is
working on the punch list and the final testing of the fire alarms will be conducted during winter break.

RS 026 – Pool Project at Palos High School (Bid No. 026-02.08.07) – The project is completed and the Notice of Completion will be presented to the Board at its January 22, 2009 meeting.

RS 030 – Plumbing Replacement Project – Group 2 (Lunada Bay, Point Vicente, Rancho Vista Elementary and Palos Verdes High schools) – DSA approval was received for Montemalaga Elementary School and Palos Verdes High School. This project will go out for bid in January.

RS 031 – Palos Verdes High School Classroom Building 2 (Science Rooms) – Gary Gidcomb, HMC Architects, reported that they met with DSA on December 10 and DSA added two issues. HMC will have another meeting with DSA to address its request for additional structural documentation.

RS 032 – Palos Verdes Peninsula High School Classroom Building 2 – Betsey Dougherty, Dougherty + Dougherty, informed the Committee that this project is being designed for twelve classrooms with the option to reduce the number down to eight classrooms. The project is scheduled for DSA the end of February.

RS 043 – Electrical Upgrades at Palos Verdes Peninsula High School (Bid No. RS 043-12.13.07) – The project is substantially complete, but Vanir is having difficulty with the contractor in closing out the project. It is anticipated that the Notice of Completion will be presented to the Board at its January 22 meeting.

RS 060 – Fire Alarm Projects at Soleado Elementary and Miraleste Intermediate Schools (Bid No. RS 060-2.14.08) – Soleado Elementary School project has been completed. The contractor is currently programming and testing the fire alarms at Miraleste Intermediate.

RS 044 – Palos Verdes Peninsula High School Gym/Multi-purpose Room (Gym/Band Facility) – Betsey Dougherty, Dougherty + Dougherty, informed the Committee that they are taking this project to DSA the week of December 15. The band room will receive state growth funds because it is considered a teaching station.

RS 059 – Fire Alarm Projects at Dapplegray Elementary and Ridgecrest Intermediate Schools (Bid No. RS 059 – 01.24.08) – The project has been completed and the Notice of Completion is being presented to the Board at its January 22 meeting.
RS 061 – Fire Alarm Projects at Montemalaga Elementary and Palos Verdes High Schools – DSA approval was received for Palos Verdes High School. Both Montemalaga Elementary and Palos Verdes High schools will go out to bid in January.

Selection of New Chairman and Vice-Chairman

It was moved by Mrs. Aryan-Zahlan and seconded by Mrs. Hendrickson to re-appoint Mr. Resich as Chairman. The motion carried unanimously.

It was moved by Mrs. Aryan-Zahlan and seconded by Mr. Oversier to appoint Mr. Reeves as Vice-Chairman. The motion carried unanimously.

Future Meeting Dates

The Committee requested that the June 17 date be changed.

June 2, 2009
(1st Tuesday)

All meetings will be held in the Board Room at the Valmonte Administration Center at 7:00 p.m.

Adjournment

It was moved by Mr. Wagman and seconded by Mr. Reeves to adjourn the meeting at 8:25 p.m. The motion carried unanimously.

Pearl A. Iizuka
Deputy Superintendent, Business Services

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