



Palos Verdes Peninsula Unified School District

375 Via Almar, Palos Verdes Estates, CA 90274
(310) 378-9966 FAX (310) 791-2948

Classified Employment Application

Please TYPE or PRINT this form.

Position applying for:

PERSONAL DATA

Date:

Name:

Last

First

Middle

Other

Current Address:

Street

City

State

Zip Code

Phone Numbers:

Home

Cell

Work

Social Security #

Driver's License #

EDUCATION

High School Name

From

To

City & State

Diploma

GED

Yes No Yes No

College or University Name

From

To

City & State

Certificate or Degree

Area of Study

Licenses, Registration, and Certificates of professional or vocational competence you have obtained:

With which computer programs are you proficient?

Microsoft Word: Yes No Microsoft Excel: Yes No Typing Speed: _____ wpm

List other computer programs:

List office equipment you know how to operate:

List any Volunteer experience you have that is related to the position you are applying for:

As a condition of employment, you will be fingerprinted and your fingerprints will be checked by the State Bureau of Identification.

Have you ever been convicted or entered a plea of nolo contendere for anything other than a minor traffic violation?

Yes No

If yes, please list offenses, date and sentence or fine. A criminal record will not automatically disqualify you from employment, but failure to list all convictions may result in disqualification or dismissal.

Do you have any physical conditions which may limit your ability to perform the job for which you are applying?					
Yes <input type="checkbox"/>	No <input type="checkbox"/>	What can be done to accommodate your limitation?			
Are you now or were you ever a member of the California Public Employee's Retirement System (CalPERS)?					
Yes <input type="checkbox"/>	No <input type="checkbox"/>				
WORK EXPERIENCE		List most recent positions first.			
Employer:				Telephone:	
Street Address:		City:		State:	
Type of Business:					
Employment Start Date:		End Date:		Salary:	
Duties & responsibilities:					
Reason for leaving:					
Employer:				Telephone:	
Street Address:		City:		State:	
Employment Start Date:		End Date:		Salary:	
Duties & responsibilities:					
Reason for leaving:					
Employer:				Telephone:	
Street Address:		City:		State:	
Type of Business:					
Employment Start Date:		End Date:		Salary:	
Duties & responsibilities:					
Reason for leaving:					
How did you learn about this position?					

The Palos Verdes Peninsula Unified School District, an Affirmative Action-Equal Opportunity Employer, does not discriminate in educational programs and activities or in the employment of personnel and the process therein, on the basis of sex, race, color, religious creed, national origin, ancestry, age over 40, marital status, physical or mental disability, sexual orientation, or Vietnam era veteran status.

NOTE TO APPLICANT - This form must be fully and accurately completed. The information herein reported will become a part of your permanent employment record.

I hereby affirm that the statements made in this application are true to the best of my knowledge and I authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application. I certify that I do not advocate, nor am I a member of any party or organization, political or otherwise, that advocates the overthrow of the Government of the United States or of the State of California by force or violence or any other unlawful means. I understand that a false statement will disqualify me from employment with the Palos Verdes Peninsula Unified School District, and may be used as grounds for dismissal after employment is effected.

Signature _____

Date _____