The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, October 10, 2013. The regular session was called to order at 5:00 p.m. by the president, Dr. Collatos.

President Collatos announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
Agency Designated Representative: William Franchini

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent
Deputy Superintendent, Business Services
Chief Academic Officer
Administrator, Pupil Services
Administrator, Technology
Director, Curriculum & Instruction (2)
Director, Fiscal Services
Director, Food Services
Director, Human Resources
Director, Maintenance and Operations
Director, Pupil Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Principal
Associate Principal
Assistant Principal
Dean
Maintenance Supervisor
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Public Employee Discipline/Dismissal/Release

Conference with Legal Counsel - Anticipated Litigation
  - Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 2 cases. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

Conference with Legal Counsel - Existing Litigation
  - Name of Case: Los Angeles Superior Court Case #BS 142768

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
  - Name of Case: In the matter of the Accusation Against Mary Stever, OAH No. 2013040146

The open session was reconvened at 6:30 p.m.

Members Present
  - Anthony Collatos, President
  - Erin G. LaMonte, Vice President
  - Larry Vanden Bos, Member
  - Devin Choi, Student Member
  - Jackson Waite, Student Member

Members Absent
  - Malcolm S. Sharp, Clerk
  - Barbara Lucky, Member

Administrators Present
  - Walker Williams, Superintendent of Schools
  - Lydia Cano, Deputy Superintendent/Business Services
  - William Franchini, Director/Human Resources
President Collatos announced that in Closed Session the Board took the following action:

The Board of Education voted three to zero to authorize the Superintendent to approve the settlement agreement with the parents of student #560701.

The Board of Education voted three to zero to authorize the Superintendent to approve the settlement agreement with the parents of student #560700.

President Collatos called for a motion to approve the agenda.

It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the agenda be approved, as presented. *Motion carried unanimously.*

President Collatos introduced 2013-14 Student Board Member, Devin Choi.

President Collatos called for a motion to approve the minutes.

It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the Board approve the minutes of the regular meeting of September 11, 2013. *Motion carried unanimously.*

Superintendent Williams announced that the District has reached a Tentative Agreement with the Palos Verdes Faculty Association (PVFA) and thanked Kathy Santarosa (PVFA President) and the members of the bargaining team for their hard work in reaching this agreement.

Mr. Williams recognized Lydia Cano (Deputy Superintendent, Business Services) who reported on new state requirements for the District budget process that includes the Local Control Funding Formula (LCFF) and the development of a Local Control Accountability Plan (LCAP).

Mr. Williams highlighted Consent Calendar Agenda Report O.5, Acceptance of a Grant from the Special Children's League to Promote Acceptance of Special Needs Children in Mainstream Settings.
The following individuals addressed the Board: Tim Coleman (Redondo Beach), Joan Lewis (San Pedro), Geri Zientek (Palos Verdes Estates), Jim Parker (Palos Verdes Estates), Susan Seamans (Rolling Hills Estates), Kathy Santarosa (Rancho Palos Verdes), and Chris Strong (Palos Verdes Estates).

Departure of Student Board Members, Devin Choi and Jackson Waite, at 7:20 p.m.

(A.R. L.1) The agenda report, Annual Update on the PVPUSD Energy Education Program, was presented as an information item by Kris Stafford (Energy Education Specialist).

(A.R. L.2) The agenda report, Energy Star Awards Presentation - Mark Starkey, Cenergistic, was presented as an information item. Mr. Starkey announced that 14 District School Sites and the District Office earned an Energy Star Rating by the U.S. Environmental Protection Agency for buildings that use 35 percent lower energy and generate 35 percent fewer greenhouse gas emissions than similar buildings across the nation.

(A.R. M.1) The agenda report, Public Hearing on Sufficiency of Instructional Materials Compliance – Grades K-12 – 2013-14, was reviewed by the Board.

President Collatas declared the Public Hearing on Sufficiency of Instructional Materials Compliance – Grades K-12 – 2013-14, open at 7:39 p.m. There being no public comment, the Public Hearing was closed.

(A.R. M.2) The agenda report, Statement of Sufficiency of Instructional Materials for Fiscal Year 2013-14 and Approval of Resolution No. 8–2013/14, Sufficiency of Instructional Materials Compliance, was reviewed by the Board and the following motion was made:

**It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board approve Resolution No. 8–2013/14, Resolution for Sufficiency of Instructional Materials Compliance. Motion carried unanimously.**
The agenda report, Proposed Action Plans for 2013-14 District Goal #2, was presented for Board review by Lydia Cano (Deputy Superintendent, Business Services).

The agenda report, PVPUSD Policies and Administrative Regulations Manual – Revisions to Board Policy 5030, Student Wellness, based on the April 2013 CSBA Maintenance Update – Second Reading, was removed from the agenda by Superintendent Williams.

The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

The agenda report, Change Order 3 – Ten Classroom Building at Palos Verdes High School – Bid No. RS063-06.28.12, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board ratify Change Order 3 (add $4,499.00) for a total project cost of $3,041,454.00 for the Ten Classroom Building at Palos Verdes High School to SBS Corporation. Motion carried unanimously.

The following Action Items were included in the Consent Calendar:

It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the Board approve the Consent Calendar items O.1 through O.4, O.6 through O.16, and O.18 through O.25. Motion carried unanimously.

O.1 Personnel Assignment Orders and Other Personnel Action

**Action Recommended:**
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders; Adult Education consultants; District consultant; Lunada Bay Elementary consultant; Mira Catalina Elementary consultants; Palos Verdes Peninsula High consultant; and Sunrise Preschool consultant.
O.2 Credential Authorizations

**Action Recommended:**
That the Board of Education approve the credential authorizations for certain teaching assignments in compliance with *Education Code* Sections 44258.3, 44258.7(b, c, d), or 44263, as presented.

O.3 Agreement for 2013-2014 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

**Action Recommended:**
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2013-2014 school year because the student’s special education needs cannot be met within the District.

O.4 Residential Treatment Center Monitoring Team Services Memorandum Of Understanding Between Members Of The Southwest Special Education Local Plan Area

**Action Recommended:**
That the Board approve the Residential Treatment Center Monitoring Team Services Memorandum Of Understanding Between Members Of The Southwest Special Education Local Plan Area.

O.6 Approval of Instructional Service Agreement for Pre-Engineering Program Between El Camino Community College District and the Palos Verdes Peninsula Unified School District -- July 1, 2013 through June 30, 2014

**Action Recommended:**
That the Board approve the revised Instructional Service Agreement for Pre-Engineering Program Between El Camino Community College District and the Palos Verdes Peninsula Unified School District – July 1, 2013 through June 30, 2014.
O.7 Approval of Revised High School Course Curriculum: AP French Language

**Action Recommended:**
That the Board approve the revised high school course description, AP French Language, that includes the title of the newly adopted AP French Language textbook.

O.8 Adoption of Textbook – High School Foreign Language: AP French

**Action Recommended:**
That the Board approve the recommended adoption and purchase of high school textbook and instructional materials for AP French.


**Action Recommended:**
That the Board approve the proposed overnight field trips to the Crystal Springs Cross Country Invitational in Belmont, California, from October 11-13, 2013, involving students on the Boys Cross Country team at Palos Verdes Peninsula High School.


**Action Recommended:**
That the Board approve the proposed overnight field trip to Portland, Oregon, October 16-19, 2013, involving approximately 30 Palos Verdes High School AVID students (grades 10-12), participating in the Oregon AVID College Tour.
O.11 Authorization for Overnight Field Trip – PVPHS – Western Band Association Championships — Fresno, California — November 22-24, 2013

**Action Recommended:**
That the Board approve the proposed overnight field trip to the Western Band Association Championships in Fresno, California, from November 22-24, 2013, involving students from the Marching Band at Palos Verdes Peninsula High School.

O.12 Authorization for Overnight Field Trip -- PVHS -- Boys Varsity Soccer Team -- Golden State Invitational - San Jose, CA - January 1-4, 2014

**Action Recommended:**
That the Board approve the proposed overnight field trip to San Jose, California, to participate in the Golden State Invitational from January 1-4, 2014, involving students on the Palos Verdes High School Boys Varsity Soccer Team.


**Action Recommended:**
That the Board approve the out-of-state conference attendance for Mrs. Terri Lewallen, PVPHS' College and Career Center staff, to attend the Bucknell University Counselor Advisory Board Conference in Lewisburgh, Pennsylvania, from November 3-5, 2013.

**Action Recommended:**
That the Board approve the out-of-state conference attendance for Mitzi Cress, PVPHS Principal, to participate in the National Association of Secondary School Principals (NASSP) in Dallas, Texas, February 5-9, 2014.

O.15 Agreement for Special Services – School Services of California

**Action Recommended:**
That the Board direct District staff to enter into an agreement with School Services of California to conduct an organizational review of the Business Services (Accounting, Budget, Payroll and Purchasing), Human Resources, and Technology departments, at a cost not to exceed $38,600 plus expenses.

O.16 Asbestos Hazard Emergency Response Act (AHERA) Re-Inspection Services Proposal

**Action Recommended:**
That the Board approve the 6-month periodic surveillance proposal for AHERA re-inspection services with Ellis Environment Management, Inc., in the amount of $25,920.

O.18 Amendment to Agreement to Provide Legal and Consultant Services - Atkinson, Andelson, Loya, Ruud and Romo, A Professional Law Corporation

**Action Recommended:**
That the Board approve the Amendment to Agreement for Special Services for legal, consultant and non-legal consultant services with the law firm of Atkinson, Andelson, Loya, Ruud and Romo, a Professional Law Corporation.
O.19 Ratification of Consulting Services Agreement with Harris & Associates for Parcel Tax Program Implementation

**Action Recommended:**
That the Board ratify the contract with Harris & Associates for parcel tax program implementation in the amount of $6,800 per year and adjusted annually based upon the change in the Consumer Price Index as adopted by the Board for the prior year.

O.20 Resolution No. 5 – 2013/14, Workers’ Compensation Coverage for Volunteer Personnel and Resolution No. 6 – 2013/14, Liability Coverage for Volunteer Personnel

**Action Recommended:**
That Resolution No. 5 – 2013/14, Workers’ Compensation Coverage for Volunteer Personnel, and Resolution No. 6 – 2013/14, Liability Coverage for Volunteer Personnel, be adopted.

O.21 Resolution No. 7 – 2013/14 Palos Verdes Peninsula Unified School District County of Los Angeles, State of California Resolution Electing to Establish a Trust Account to Provide Payments Relating to Property and Liability Claims

**Action Recommended:**
That the Board adopt Resolution No. 7 – 2013/14, Palos Verdes Peninsula Unified School District County of Los Angeles, State of California Resolution Electing to Establish a Trust Account to Provide Payments Relating to Property and Liability Claims.

O.22 Purchase Order Report

**Action Recommended:**
That Purchase Order numbers 90400 through 90699, issued from the General Fund, Adult Education, Food Service, Deferred Maintenance, Palos Verdes Peninsula High School Project, PV Kids’ Corner, MELA/VELA/Sunrise/Valmonte TK, and Print Shop, in the total amount of $3,880,524.72, be approved and/or ratified.
O.23 Amendment No. 8 to Delta Dental Plan for AB528 Dental Insurance Benefits

**Action Recommended:**
That the Board approve Amendment No. 8 to Delta Dental Plan, to provide services as per AB528 beginning October 1, 2013, and ending September 30, 2014.

O.24 Acceptance of Gifts

**Action Recommended:**
That the gifts of materials, supplies, and $155,764.70 in cash received August 27 through September 19, 2013, be accepted, as presented.

O.25 Warrant Report

**Action Recommended:**
That the Board approve the warrants issued from the various funds in the amount of $3,262,624.99, as presented.

(A.R. O.5) The agenda report, Acceptance of a Grant from the Special Children’s League to Promote Acceptance of Special Needs Children in Mainstream Settings, was reviewed by the Board and the following motion was made:

*It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the Board approve the acceptance of a grant for $5,255.68 from the Special Children’s League, as presented. Motion carried unanimously.*

(A.R. O.17) The agenda report, Proposal – Vavrinek, Trine, Day & Co., LLP – Auditing Measure M Parcel Tax Funds, was reviewed by the Board and the following motion was made:

*It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the Board approve the proposal from Vavrinek, Trine, Day & Co., LLP for auditing services for Measure M funds (parcel tax) in the amount of $2,500. Motion carried unanimously.*
(A.R. P.1) The agenda report, 33rd Annual Palos Verdes Peninsula Rotary Educator of the Year Awards, was presented as an information item.

(A.R. P.2) The agenda report, Citizens’ Oversight Committee for Measure M – Minutes from the Meeting of May 29, 2013, was presented as an information item.

(A.R. P.3) The agenda report, Williams Uniform Complaint Quarterly Report, was presented as an information item.

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Walker Williams
Superintendent of Schools and
Secretary of the Board of Education