October 9, 2014

The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, October 9, 2014. The regular session was called to order at 5:07 p.m. by the president, Ms. LaMonte.

President LaMonte announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
Agency Designated Representative: Dr. John Bowes

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent of Schools
Deputy Superintendent
Assistant Superintendent, Educational Services
Assistant Superintendent, Human Resources
Assistant Superintendent, Technology and Support Services
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Chief Executive Officer, Instructional Projects
High School Principal
Intermediate Principal
Elementary Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Public Employee Performance Evaluation
Title: Principal

The open session was reconvened at 6:35 p.m.

Members Present

Erin G. LaMonte, President
Larry Vanden Bos, Vice President
Anthony Collatos, Member
Nicola Kirkpatrick, Student Member
Michael McFarland, Student Member

Members Absent

Malcolm S. Sharp, Clerk
Barbara Lucky, Member

Administrators Present

Don Austin, Superintendent of Schools
Lydia Cano, Deputy Superintendent
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
John Bowes, Assistant Superintendent/Human Resources
Joanne Culverhouse, Assistant Superintendent/Educational Services

President LaMonte called for a motion to approve the agenda.

The following individual addressed the Board: Joan Davidson (Palos Verdes Estates).

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the agenda be approved, as presented. Ayes: Collatos, LaMonte, Vanden Bos; Absent: Lucky, Sharp
President LaMonte called for a motion to approve the minutes.

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the Board approve the minutes of the regular meeting of September 11, 2014. Ayes: Collatos, LaMonte, Vanden Bos; Absent: Lucky, Sharp

Superintendent Austin recognized and thanked:
- Students and staff members from Palos Verdes High and Palos Verdes Peninsula High schools for the preparation that went into tonight’s STEM Presentation.
- Teachers, classified staff, Lydia Cano (Deputy Superintendent), and Louis Hubbert (Director, Maintenance and Operations) for reviewing fiscally responsible ways to address climate control and developing plans for taking action on pilot facilities upgrades in the very near future.
- PTA groups for their work serving the District, problem solving and their partnerships.
- Teachers and students for the daily evidence of powerful teaching and learning in classrooms throughout the District.

Superintendent Austin recognized Joanne Culverhouse (Assistant Superintendent, Educational Services) who introduced Mitzi Cress (Palos Verdes Peninsula High Principal) and Charles Park (Palos Verdes High Principal). Ms. Cress and Dr. Park recognized students and teachers who were present and introduced Lorraine Loh-Norris (Palos Verdes Institute of Technology [PVIT] Advisor) and Hassan Twiet (Science Mathematics Engineering Robotics Technology [SMERT] Advisor) who provided an update about the coordinated efforts of PVIT and SMERT in creating opportunities for students to apply 21st Century Skills.

Dr. Austin introduced John Bowes (Assistant Superintendent, Human Resources) who provided a brief overview of the partnerships PVPUSD has developed with colleges and universities to provide student teaching opportunities and practical experience, instruction and supervision for university and college students pursuing their career goals.

The following individual addressed the Board: Joan Davidson (Palos Verdes Estates).
The following individuals addressed the Board: Tim Coleman (Torrance), Sandra Valeri (Rancho Palos Verdes), Barry Yudess (Rancho Palos Verdes), Joan Davidson (Palos Verdes Estates), Desiree Myers (Palos Verdes Estates), Carol Dygean (Palos Verdes Estates), Camille Feldman (Palos Verdes Estates), Kathy Santarosa (Rancho Palos Verdes) and Gailene Lancey (Torrance).

**PUBLIC COMMENT**

(A.R. L.1) The agenda report, Public Hearing on Sufficiency of Instructional Materials Compliance – Grades K-12 – 2014-15, was reviewed by the Board.

President LaMonte declared the Public Hearing on Sufficiency of Instructional Materials Compliance for Grades K-12 in the 2014-15 fiscal year, open at 7:53 p.m. The following individual addressed the Board: Joan Davidson (Palos Verdes Estates). There being no further public comment, the Public Hearing was closed at 7:55 p.m.

**PUBLIC HEARING**

Departure of Student Board Member, Michael McFarland, at 7:55 p.m.

(A.R. L.2) The agenda report, Statement of Sufficiency of Instructional Materials for Fiscal Year 2014-15 and Approval of Resolution No. 11 – 2014/15, Sufficiency of Instructional Materials Compliance, was reviewed by the Board and the following motion was made:

**MOTION**

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board approve Resolution No. 11–2014/15, Resolution for Sufficiency of Instructional Materials Compliance. **Ayes:** Collatos, LaMonte, Vanden Bos; **Absent:** Lucky, Sharp

(A.R. L.3) The agenda report, Proposition 39 (California Clean Energy Jobs Act) Energy Consulting Services, was reviewed by the Board. Lydia Cano (Deputy Superintendent) reported on the California Clean Energy Jobs Act (Proposition 39) and the District’s eligibility for Energy Planning Funds. Ms. Cano introduced Dominic Cardenas and Katie Wilson (Willdan Energy Solutions, representatives) who assisted with the presentation and answered questions from the Board. After discussion, the following motion was made:

**MOTION**

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board direct staff to enter into an agreement with Willdan Energy Solutions to provide Level I and II Energy Audits at Cornerstone, Dapplegray, Lunada Bay, Mira Catalina, Miraleste Elementary/MELA, Montemalaga, Point Vicente,
Rancho Vista, Silver Spur, Soleado, Valmonte/VELA and Vista Grande Elementary; Ridgecrest, Miraleste and Palos Verdes Intermediate; and Palos Verdes, Palos Verdes Peninsula and Rancho Del Mar High schools at a cost not to exceed $120,180.00. Ayes: Collatos, LaMonte, Vanden Bos; Absent: Lucky, Sharp

Departure of Student Board Member, Nicola Fitzpatrick, at 8:12 p.m.

(A.R. L.4) The agenda report, Resolution No. 13 - 2014/15, Approving the Extension of the Microsoft Learning Solutions IT Academy – Services Subscription License, Microsoft Windows 7 Software and Microsoft Office Professional Plus Software Pursuant to the California Microsoft Strategic Alliance Contract with Software House International, was reviewed by the Board. Trent Bahadursingh (Assistant Superintendent, Technology and Support Services) reviewed the proposed agreement and answered questions from the Board.

The following individual addressed the Board: Camille Feldman (Palos Verdes Estates).

By Board consensus, it was agreed that student privacy options related to the Microsoft Student Advantage Program will be included in the Frequently Asked Questions posted on the District website. After discussion, the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board adopt Resolution No. 13 – 2014/15, which approves the purchase of the Microsoft Learning Solutions IT Academy – Services Subscription Licenses, Microsoft Windows 7 software, Microsoft Office Professional Plus software, Microsoft Office 365, Microsoft Office 365 Pro Plus, Microsoft Windows Server Standard Edition and Microsoft Windows Server License and Software Assurance pursuant to the California Microsoft Strategic Alliance contract with Software House International for 12 full calendar months at a cost of $40,680.80. Ayes: Collatos, LaMonte, Vanden Bos; Absent: Lucky, Sharp
(A.R. M.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

The following Action Items were included in the Consent Calendar:

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the Board approve the Consent Calendar items N.1, N.3, N.4 and N.6 through N.16.  
Ayes:  Collatos, LaMonte, Vanden Bos;  
Absent:  Lucky, Sharp

N.1 Personnel Assignment Orders and Other Personnel Action

Action Recommended:  
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Adult Education consultants, Educational Services consultant, Mira Catalina Elementary consultant, Rancho Vista Elementary consultants and Student Services consultant.

N.3 Student Teaching Affiliation Agreement with Grand Canyon University

Action Recommended:  
That the Board of Education approve the Student Teaching Affiliation Agreement with Grand Canyon University for the assignment of university students, enrolled in teacher training curricula, to schools in the District for the term of October 10, 2014 through June 30, 2016.

N.4 Affiliation Agreement with Oakwood University for a Dietetic Internship Program

Action Recommended:  
That the Board of Education approve the Affiliation Agreement with Oakwood University for the assignment of interns enrolled in the university’s Dietetic Internship Program to the Food Services Department for clinical and food service experience, effective October 10, 2014.
N.6 Agreement for 2014-15 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

**Action Recommended:**
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2014-15 school year because the student’s special education needs cannot be met within the District.


**Action Recommended:**
That the Board approve the proposed out-of-country field trip to London England and Edinburgh, Scotland for approximately 35 PV Peninsula High School drama students, from July 29 through August 11, 2015.


**Action Recommended:**
That the Board approve the out-of-state conference attendance for Ben Smith, certificated environmental science teacher at PV Peninsula High School, to attend Howard Hughes Medical Institute (HHMI) Professional Development Conference in Chevy Chase, Maryland, from October 22-26, 2014.

**Action Recommended:**
That the Board approve the proposed out-of-state conference for Mr. Rene Vela to attend the Journalism Education Association (JEA)/National Scholastic Press Association (NSPA) Fall Convention in Washington, D.C., from November 5-9, 2014.

N.10 Authorization for Out-of-State Conference Attendances – PVPHS – Southern Methodist University (SMU) Counselor Advisory Board Meetings (2) – Dallas, Texas – November 6-8, 2014 and February 5-7, 2015

**Action Recommended:**
That the Board approve two (2) proposed out-of-state conference attendances for Mrs. Terri Lewallen, PVPHS College and Career Center Director, to attend the Southern Methodist University Counselor Advisory Board Meetings in Dallas, Texas, on November 6-8, 2014, and February 5-7, 2015.


**Action Recommended:**
That the Board adopt Resolution No. 12 - 2014/15, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2014, 2015 and 2016; and Authorizing Execution and Delivery of Related Documents and Actions.
N.12 American Fidelity Administrative Services LLC Master Consulting Services Agreement and Statement of Work No. 1 – Affordable Care Act

Action Recommended:
That the Board direct staff to enter into an agreement with American Fidelity Administrative Services LLC in the amount of $9,000 plus necessary expenses at a cost not to exceed $2,500 without prior approval from the District.

N.13 Purchase Order Report

Action Recommended:
That Purchase Order numbers 94341 through 94569, issued from the General Fund; Adult Education; Food Services; Deferred Maintenance Fund; Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA) and Sunrise; Montemalaga Library Project; PV Kids’ Corner and Special Reserve for Capital Outlay in the total amount of $1,766,800.13 be approved and/or ratified.

N.14 Amendment No. 9 for Delta Dental for AB528 Dental Insurance Benefits

Action Recommended:
That the Board approve Amendment No. 9 for Delta Dental to provide services per AB528 beginning October 1, 2014 and ending September 30, 2015.

N.15 Acceptance of Gifts

Action Recommended:
That the gifts of materials, supplies and $96,642.48 in cash received August 29 through September 23, 2014, be accepted as presented.
N.16  Warrant Report - August 2014

**Action Recommended:**
That the Board approve the warrants issued from the various funds in the amount of $4,372,987.81, as presented.

(A.R. N.2)  The agenda report, Credential Authorizations, was reviewed by the Board and the following motion was made:

**MOTION**
**CREDENTIAL AUTHORIZATION**

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board of Education approve the credential authorizations for certain teaching assignments in compliance with California Education Code Sections 44258.3, 44258.7(b, c, d), or 44263.  **Ayes: Collatos, LaMonte, Vanden Bos; Absent: Lucky, Sharp**

(A.R. N.5)  The agenda report, Acceptance of Special Children’s League Grant, was reviewed by the Board and the following motion was made:

**MOTION**
**ACCEPTANCE OF SPECIAL CHILDREN’S LEAGUE GRANT**

It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the Board approve the acceptance of a grant for $5,181.00 from the Special Children’s League, as presented.  **Ayes: Collatos, LaMonte, Vanden Bos; Absent: Lucky, Sharp**

(A.R. O.1)  The agenda report, 34th Annual Palos Verdes Peninsula Rotary Educator of the Year Awards, was presented as an information item.

(A.R. O.2)  The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

President LaMonte announced that the Board would recess to Closed Session at 8:34 p.m. to discuss the following items:

**CLOSED SESSION**

Conference with Labor Negotiator
Agency Designated Representative: Dr. John Bowes

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent of Schools
MINUTES OF A REGULAR MEETING OF THE PVPUSD BOARD OF EDUCATION

Thursday, October 9, 2014

Deputy Superintendent
Assistant Superintendent, Educational Services
Assistant Superintendent, Human Resources
Assistant Superintendent, Technology and Support Services
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Chief Executive Officer, Instructional Projects
High School Principal
Intermediate Principal
Elementary Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting

Public Employee Performance Evaluation
Title: Principal

There being no further business to come before the Board, the meeting was adjourned at 9:34 p.m.

Donald B. Austin, Ed.D.
Superintendent of Schools and
Secretary of the Board of Education