The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, November 14, 2013. The regular session was called to order at 5:00 p.m. by the president, Dr. Collatos.

President Collatos announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
   Agency Designated Representative: William Franchini

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent
Deputy Superintendent, Business Services
Chief Academic Officer
Administrator, Technology
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Human Resources
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Elementary Principal
Intermediate Principal
High School Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Public Employee Appointment; Public Employment
Titles:
• Assistant Superintendent, Technology and Support Services
• Interim Assistant Superintendent/Director, Human Resources

Public Employee Discipline/Dismissal/Release

Conference with Legal Counsel - Existing Litigation
• Name of Case: Los Angeles Superior Court Case #BS 142768

The open session was reconvened at 6:35 p.m.

Members Present
Anthony Collatos, President
Erin G. LaMonte, Vice President
Malcolm S. Sharp, Clerk
Barbara Lucky, Member
Larry Vanden Bos, Member
Devin Choi, Student Member
Jackson Waite, Student Member

Administrators Present
Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
William Franchini, Director/Human Resources

President Collatos called for a motion to approve the agenda.

It was moved by Ms. Lucky, and seconded by Mr. Sharp, that the agenda be approved, as presented. Motion carried unanimously.
President Collatos made the following announcements:

- The Palos Verdes Peninsula Unified School District has just received notification from the College Board that it has been included on the 4th “Annual Advanced Placement Exam Honor Roll List.” Only 29 public and private school districts in California and 477 in the United States and Canada received this honor. The honor roll designation is based on District high schools increasing participation in Advanced Placement testing while maintaining or improving performance levels. On behalf of the Board of Education, Dr. Collatos recognized our high school students, teachers, and administration for this outstanding achievement.

- Once again, PVPUSD schools are being recognized for attaining high academic achievement and educational excellence for all students. The Distinguished School award alternates every year between elementary and secondary schools. The 2014 California Distinguished School Award nominees for PVPUSD are:
  - Cornerstone @ Pedregal School
  - Point Vicente Elementary School
  - Silver Spur Elementary School
  - Vista Grande Elementary School

- The PVP Council of PTAs and the District will co-sponsor a Parent Information Night on the topic of Implementing the Common Core State Standards. Please join us on Tuesday, November 19, 2013, at 6:30 p.m. in the Palos Verdes Intermediate School MPR to:
  - Learn about the Common Core State Standards and the PVPUSD Implementation Plan
  - Hear from teachers and administrators about what this means in the classroom
  - Participate in a question and answer session
President Collatos called for a motion to approve the minutes.

**It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the Board approve the minutes of the regular meeting of October 24, 2013. Motion carried unanimously.**

Superintendent Williams introduced Jody Pastell (Director, Student Services) and Trent Bahadursingh (Assistant Superintendent, Technology and Support Services), who assisted in presenting an update on the 2014 state testing requirements and answered questions from the Board.

The following individual addressed the Board: Camille Feldman (Palos Verdes Estates).

Mr. Williams introduced Jessica Silberling (Coordinator, Student Services), who recognized Tara Swall (Transition to Independence, teacher), Kari Ito (Rancho Vista Elementary, teacher), and Pam Hill (Sunrise Preschool, teacher) for receiving the Southwest SELPA Community Advisory Committee Outstanding Service Award for their work with students in the Palos Verdes Peninsula Unified School District.

In addition, Superintendent Williams announced that Jessica Silberling (Coordinator, Student Services) recently received the Nadine M. Lambert Outstanding School Psychologist Award for her work as a PVPUSD Psychologist from 2006-2013.

Departure of Student Board Member, Devin Choi, at 7:26 p.m.

The following individuals addressed the Board: William Lama (Palos Verdes Estates), Joan Davidson (Palos Verdes Estates), Scott Reid (Palos Verdes Estates), Joan Adams (Rancho Palos Verdes), Frances Arregoces (Rancho Palos Verdes), Paula Stapleton (Rancho Palos Verdes), Erin Dzida (Rancho Palos Verdes).
(A.R. L.1) The agenda report, Approval of K-12 Single Plans for Student Achievement – 2013-14, was reviewed by the Board. Jody Pastell (Director, Student Services) presented a revision to page 17 of the Cornerstone @ Pedregal School Single Plan for 2013-14, that included the addition of Suzie Wildey and Lora Ackermann as Parent/Community Members of the Cornerstone @ Pedregal School Site Council, and reviewed the K-12 Single Plans with the Board. After discussion, the following motion was made:

It was moved by Ms. LaMonte, and seconded by Ms. Lucky, that the Board approve K-12 Single Plans for Student Achievement for the 2013-14 school year, as amended. **Motion carried unanimously.**

(A.R. L.2) The agenda report, Resolution No. 9 – 2013/14, Approves the Purchase of the Microsoft Learning Solutions IT Academy – Services Subscription License, Microsoft Windows 7 Software and Microsoft Office Professional Plus Software Pursuant to the California Microsoft Strategic Alliance Contract with Software House International, was presented by Trent Bahadursingh (Assistant Superintendent, Technology and Support Services) for Board review. After discussion, the following motion was made:

It was moved by Mr. Sharp, and seconded by Mr. Vanden Bos, that the Board adopt Resolution No. 9 – 2013/14 which approves the purchase of the Microsoft Learning Solutions IT Academy – Services Subscription License, Microsoft Windows 7 software, and Microsoft Office Professional Plus software pursuant to the California Microsoft Strategic Alliance contract with Software House International for 12 full calendar months, at a cost of $37,862.00. **Motion carried unanimously.**

(A.R. L.3) The agenda report, Approval of the Tentative Collective Bargaining Agreement between the Palos Verdes Peninsula Unified School District and the Palos Verdes Faculty Association (PVFA) regarding a New Collective Bargaining Agreement (July 1, 2013 through June 30, 2015), was reviewed by the Board.

The following individual addressed the Board: Kathy Santarosa (Rancho Palos Verdes).
After discussion, the following motion was made:

**It was moved by Ms. LaMonte, and seconded by Ms. Lucky, that the Board of Education approve the tentative Collective Bargaining Agreement between the Palos Verdes Peninsula Unified School District and the Palos Verdes Faculty Association (PVFA) (July 1, 2013 through June 30, 2015). **Motion carried unanimously.

(A.R. L.4) The agenda report, Approval of the Tentative Collective Bargaining Agreement between the Palos Verdes Peninsula Unified School District and the Palos Verdes Chapter 123, California School Employees Association (CSEA), was reviewed by the Board.

The following individual addressed the Board: Geri Zientek (Palos Verdes Estates).

After discussion, the following motion was made:

**It was moved by Mr. Sharp, and seconded by Ms. LaMonte, that the Board of Education approve the tentative Collective Bargaining Agreement between the Palos Verdes Peninsula Unified School District and the Palos Verdes Chapter 123, California School Employees Association (CSEA). Motion carried unanimously.**

(A.R. L.5) The agenda report, 2013-14 Administrative Salary Schedule, was reviewed by the Board and the following motion was made:

**It was moved by Ms. LaMonte, and seconded by Ms. Lucky, that the Board of Education (1) adopt the 2013-14 Administrative Salary Schedule, reflecting a reinstatement of five days and a two percent salary increase for certificated management, effective July 1, 2013; (2) adopt classified management and confidential employees’ Salary Schedules (R, V and Y) to reflect a two percent salary increase, effective July 1, 2013; and (3) confirm that all certificated management, classified management, and confidential employees will be subject to two furlough days for 2013-14. Motion carried unanimously.**
The agenda report, Appointment of Board Representatives, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. La Monte, that Board Representative be appointed, as follows:

- CSBA/Legislation: LaMonte / Lucky
- L. A. Co. Committee - School District Organization: Collatos
- L. A. County School Trustees Association: Collatos
- So. California Regional Occupational Center: Lucky
- Citizens’ Oversight Committee for Measure M:
  - Meeting on 11-26-13: LaMonte
  - Meeting on 3-18-14: Sharp
  - Meeting on 5-29-14: Vanden Bos
- PVPUSD Technology Advisory Committee: LaMonte / Sharp
- Use of School Facilities Committee: Collatos / La Monte

Motion carried unanimously.

The agenda report, Spending Plan for AB 86, Common Core State Standards Implementation Funds, was presented for a first reading.

The remaining Budget action items were reviewed by the Board and the following motion was made:

It was moved by Ms. LaMonte, and seconded by Mr. Vanden Bos, that the Board approve Budget items M.2 through M.15. Motion carried unanimously.

M.2 2013-14 Budget Revision – Unrestricted General Fund 01.1

Action Recommended:
That the Board approve Budget Summary BA003, and related cash transfers, for the Unrestricted General Fund 01.1 by decreasing budgeted revenues and transfers in by $2,298,769 and by decreasing budgeted expenses and transfers out by $4,068,864 for a decrease to the ending fund balance of $1,770,195.
M.3  2013-14 Budget Revision – Restricted General Fund 01.3

**Action Recommended:**
That the Board approve Budget Summary BA004, and related cash transfers, for the Restricted General Fund 01.3 by decreasing budgeted revenues and transfers in by $78,362 and by decreasing budgeted expenses and transfers out by $78,362 for a net zero impact to the ending fund balance.

M.4  2013-14 Budget Revision – Adult Education Fund 11.0

**Action Recommended:**
That the Board approve Budget Summary BA005, and related cash transfers, for the Adult Education Fund 11.0 by increasing budgeted revenues and transfers in by $6,669 and by increasing budgeted expenses and transfers out by $10,397 for a decrease to the ending fund balance of $3,728.

M.5  2013-14 Budget Revision – Cafeteria Fund 13.0

**Action Recommended:**
That the Board approve Budget Summary BA006, and related cash transfers, for the Cafeteria Fund 13.0 by decreasing budgeted revenues and transfers in by $55,873 and by decreasing budgeted expenses and transfers out by $146,499 for an increase to the ending fund balance of $99,626.

M.6  2013-14 Budget Revision – Other Enterprise (Child Care) Fund 63.0

**Action Recommended:**
That the Board approve Budget Summary BA007, and related cash transfers, for the Other Enterprise (Child Care) Fund 63.0 by decreasing budgeted revenues and transfers in by $111,231 and by increasing budgeted expenses and transfers out by $117,595 for a decrease to the ending fund balance of $228,826.
M.7 2013-14 Budget Revision – Other Enterprise (Early Learning Academy) Fund 63.2

**Action Recommended:**
That the Board approve Budget Summary BA008, and related cash transfers, for the Other Enterprise (Early Learning Academy) Fund 63.2 by increasing budgeted revenues and transfers in by $57,639 and by decreasing budgeted expenses and transfers out by $25,114 for an increase to the ending fund balance of $82,753.

M.8 2013-14 Budget Revision – Other Enterprise (Print Shop) Fund 63.4

**Action Recommended:**
That the Board approve Budget Summary BA009, and related cash transfers, for the Other Enterprise (Print Shop) Fund 63.4 by decreasing budgeted revenues and transfers in by $30,000 and by decreasing budgeted expenses and transfers out by $9,501 for a decrease to the ending fund balance of $20,499.

M.9 2013-14 Budget Revision – Unrestricted General Fund 01.1 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA010, and related cash transfers, for the Unrestricted General Fund 01.1 by increasing budgeted expenses and transfers out by $2,826,152 for a decrease to the ending fund balance of $2,826,152.
M.10 2013-14 Budget Revision – Restricted General Fund 01.3 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA011, and related cash transfers, for the Restricted General Fund 01.3 by increasing budgeted revenues and transfers in by $585,420 and by increasing budgeted expenses and transfers out by $585,420 for a net zero impact to the ending fund balance.

M.11 2013-14 Budget Revision – Adult Education Fund 11.0 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA012, and related cash transfers, for the Adult Education Fund 11.0 by increasing budgeted expenses and transfers out by $1,503 for a decrease to the ending fund balance of $1,503.

M.12 2013-14 Budget Revision – Cafeteria Fund 13.0 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA013, and related cash transfers, for the Cafeteria Fund 13.0 by increasing budgeted expenses and transfers out by $25,258 for a decrease to the ending fund balance of $25,258.

M.13 2013-14 Budget Revision – Other Enterprise (Child Care) Fund 63.0 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA014, and related cash transfers, for the Other Enterprise (Child Care) Fund 63.0 by increasing budgeted expenses and transfers out by $5,668 for a decrease to the ending fund balance of $5,668.
M.14 2013-14 Budget Revision – Other Enterprise (Early Learning Academy) Fund 63.2 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA015, and related cash transfers, for the Other Enterprise (Early Learning Academy) Fund 63.2 by increasing budgeted expenses and transfers out by $26,058 for a decrease to the ending fund balance of $26,058.

M.15 2013-14 Budget Revision – Other Enterprise (Print Shop) Fund 63.4 (AB1200)

**Action Recommended:**
That the Board approve Budget Summary BA016, and related cash transfers, for the Other Enterprise (Print Shop) Fund 63.4 by increasing budgeted expenses and transfers out by $2,973 for a decrease to the ending fund balance of $2,973.

(A.R. N.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

Departure of Student Board Member, Jackson Waite, at 8:15 p.m.

(A.R. N.2) The agenda report, Notice of Completion – Plumbing Replacement at Cornerstone Elementary, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp, that Bid No. RS 036/041-05.23.13 for Plumbing Replacement at Cornerstone Elementary and Soleado Elementary Schools be accepted as complete, that the administration be authorized to file a Notice of Completion with the Los Angeles County Recorder’s Office, and that the Board authorize the payment of $728,962.00 as payment in full to Y&M Construction, Inc. **Motion carried unanimously.**
(A.R. N.3) The agenda report, Resolution No. 10 - 2013/14, Acquisition of Playground Equipment for Mira Catalina Elementary School through the California Multiple Award Schedule (CMAS), was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board adopt Resolution No. 10 - 2013/14, Acquisition of Playground Equipment for Mira Catalina Elementary School which authorizes the purchase of new playground equipment at Mira Catalina Elementary School through the State of California Multiple Award Schedules (CMAS) in the amount of 104,997.84. Motion carried unanimously.

(MOTION RESOLUTION NO. 10 – 2013/14 ACQUISITION OF PLAYGROUND EQUIPMENT AT MIRA CATALINA ELEMENTARY)

(A.R. N.4) The agenda report, Memorandum of Understanding Between Palos Verdes Peninsula Unified School District and the City of Rancho Palos Verdes for Palos Verdes Peninsula High School Swimming Pool and Restrooms; and Miraleste Intermediate School Gymnasium and Restrooms, was reviewed by the Board and the following motion was made:

It was moved by Ms. LaMonte, and seconded by Ms. Lucky, that the Board approve the Memorandum of Understanding between the District and the City of Rancho Palos Verdes for the use of the Palos Verdes Peninsula High School swimming pool and restrooms; and Miraleste Intermediate School gymnasium and restrooms. Motion carried unanimously.

(MOTION MOU WITH CITY OF RPV FOR USE OF PVPHS POOL AND MIS GYMNASIUM)

(A.R. O.1) The agenda report, Personnel Assignment Orders and Other Personnel Action, was amended by the Superintendent of Schools to recommend that Trent Bahadursingh be appointed as Assistant Superintendent, Technology and Support Services. After discussion, the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board approve the Personnel Assignment Orders and Other Personnel Action as amended.

Motion carried unanimously.
It was moved by Mr. Sharp, and seconded by Ms. Lucky, that (1) the Board approve the appointment of Trent Bahadursingh as Assistant Superintendent, Technology and Support Services, effective November 1, 2013; and (2) the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Curriculum & Instruction consultant, District consultant, Lunada Bay Elementary consultant, Palos Verdes High consultant, Rancho Vista Elementary consultant and Elementary Enrichment consultant, as amended. Motion carried unanimously.

The following Action Items were included in the Consent Calendar:

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the Board approve the Consent Calendar items O.2. through O.9. Motion carried unanimously.

O.2 Agreement for 2013-2014 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

Action Recommended:
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2013-2014 school year because the student’s special education needs cannot be met within the District.


Action Recommended:
That the Board approve the proposed overnight field trip for the speech and debate team from Palos Verdes Peninsula High School to participate in the La Costa Canyon Speech & Debate Winter Classic in Carlsbad, California, December 6-8, 2013.

Action Recommended:
That the Board approve the proposed overnight/out-of-state field trip to Orlando, Florida, involving approximately 26 Palos Verdes High School students to participate in the 2014 Student Television Network (STN) Affiliate Convention, March 18-23, 2014.


Action Recommended:
That the Board approve the proposed out-of-state/overnight field trip to Seattle, Washington, involving approximately 10 Palos Verdes High School students to participate in the National Film Festival for Talented Youth (NFFTY), April 25-28, 2014.


Action Recommended:
That the Board approve the out-of-state conference attendance for Michelle Slattery, PVPHS certificated teacher, to participate in the National Council of Teachers of Mathematics (NCTM) in Las Vegas, Nevada, November 15-16, 2013.

O.7 Agreement for Special Services with School Services of California for the South Bay Consortium Beginning Teacher Support and Assessment (BTSA)

Action Recommended:
That the Board direct District staff to enter into an agreement with School Services of California to conduct
an analysis of the South Bay Consortium Beginning Teacher Support and Assessment (BTSA) Professional Teacher Induction Program at a cost not to exceed $10,000, plus expenses.

O.8 Purchase Order Report

Action Recommended:
That the Board direct District staff to enter into an agreement with School Services of California to conduct an analysis of the South Bay Consortium Beginning Teacher Support and Assessment (BTSA) Professional Teacher Induction Program at a cost not to exceed $10,000, plus expenses.

O.9 Acceptance of Gifts

Action Recommended:
That the gifts of materials, supplies, and $55,155.39 in cash received October 10 through October 28, 2013 be accepted, as presented.

(A.R. O.10) The agenda report, PVPUSD Policies and Administrative Regulations Manual – CSBA Maintenance Update (April 2013) – Second Reading, was reviewed by the Board and the following motion was made:

It was moved by Ms. LaMonte, and seconded by Ms. Lucky that the Board adopt/reaffirm the following PVPUSD Policies and Administrative Regulations, as presented:
- AR 1250 - Visitors/Outsiders
- AR 3350 - Travel Expenses
- AR 4112.62 - Maintenance of Criminal Offender Records
- BP/AR 5125 - Student Records
- AR 6173 - Education for Homeless Children
- AR 6173.1 - Education for Foster Youth

Motion carried unanimously.
(A.R. P.1) The agenda report, Update on 2013-14 District Goal #1, was presented as an information item.

(A.R. P.2) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

There being no further business to come before the Board, the meeting was adjourned at 8:37 p.m.

Walker Williams
Superintendent of Schools and
Secretary of the Board of Education