The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, December 12, 2013. The regular session was called to order at 5:00 p.m. by the president, Dr. Collatos.

Superintendent Williams administered the oath of office to re-elected Board Members, Anthony Collatos and Malcolm S. Sharp. Mr. Williams announced that the oath of office would be administered to re-elected Board Member, Barbara Lucky, at the Special Board of Education meeting scheduled for December 18, 2013.

Dr. Collatos began the process for the Annual Board of Education Reorganization by accepting nominations for officers of the Board. After discussion, the following nomination was made:

Mr. Sharp nominated Erin LaMonte as president, Larry Vanden Bos as vice-president, and Malcolm Sharp as clerk, of the Board of Education. Mr. Vanden Bos seconded the nomination. Ayes: Collatos, LaMonte, Sharp, and Vanden Bos; Absent: Lucky.

Dr. Collatos announced that the Board would recess to Closed Session at 5:18 p.m. to discuss the following items:

Conference with Labor Negotiator
Agency Designated Representative: William Franchini

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent
Deputy Superintendent, Business Services
Chief Academic Officer
Assistant Superintendent, Technology and Support Services
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Human Resources
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Public Employee Appointment; Public Employment

Titles:
- Assistant Superintendent/Director, Human Resources
- Elementary Principal

Conference with Legal Counsel - Existing Litigation
- Name of Case: OAH Case #2013080815

Conference with Legal Counsel - Anticipated Litigation
- Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 1 case. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

Conference with Legal Counsel - Anticipated Litigation
- Significant exposure to litigation pursuant to paragraphs (d)(2) and (e)(1) of Government Code Section 54956.9: 1 case

Conference with Legal Counsel - Existing Litigation
- Name of Case: Los Angeles Superior Court Case #BS 142768

Public Employee Discipline/Dismissal/Release
The open session was reconvened at 6:37 p.m.

Members Present

Erin G. LaMonte, President
Larry Vanden Bos, Vice President
Malcolm S. Sharp, Clerk
Anthony Collatos, Member
Devin Choi, Student Member
Jaime Hasama, Student Member

Member Absent

Barbara Lucky, Member

Administrators Present

Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
William Franchini, Director/Human Resources

President LaMonte announced that in Closed Session the Board took the following action:

The Board of Education voted four to zero to authorize the Superintendent to approve the settlement agreement with the parents of student #560656. The amount of the settlement is $15,750. Ayes: Collatos, LaMonte, Sharp, Vanden Bos; Absent: Lucky

The Board of Education voted four to zero to authorize the Superintendent to approve the settlement agreement with the parents of student #110019. The amount of the settlement is $15,240. Ayes: Collatos, LaMonte, Sharp, Vanden Bos; Absent: Lucky
President LaMonte called for a motion to approve the agenda.

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the agenda be approved, as presented. *Motion carried unanimously.*

Superintendent Williams administered the oath of office to re-elected Board Members, Anthony Collatos and Malcolm S. Sharp. Mr. Williams announced that the oath of office will be administered to re-elected Board Member, Barbara Lucky, at the Special Board of Education meeting scheduled for December 18, 2013.

President LaMonte announced that the following officers were elected during the Reorganization of the Board of Education at 5:00 p.m.: Erin LaMonte, President; Larry Vanden Bos, Vice-President; and Malcolm Sharp, Clerk.

On behalf of the Board members and staff, Mr. Sharp recognized and thanked Anthony Collatos for his outstanding contributions as President of the Board of Education for 2013.

President LaMonte called for a motion to approve the minutes.

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the special meeting of November 7, 2013. *Motion carried unanimously.*

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the regular meeting of November 14, 2013. *Motion carried unanimously.*

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the special meeting of November 22, 2013. *Ayes: Collatos, LaMonte, Sharp; Abstain: Vanden Bos; Absent: Lucky.*

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the special meeting of December 3, 2013. *Motion carried unanimously.*

Departure of Student Board Member, Jaime Hasama, at 6:49 p.m.
The following individuals addressed the Board: John Terrell (Rancho Palos Verdes), April Sandell (Rancho Palos Verdes), Scott Reid (Palos Verdes Estates), Joan Davidson (Palos Verdes Estates), Camille Feldman (Palos Verdes Estates), Lani Luedde (Rancho Palos Verdes), Ken Feldman (Palos Verdes Estates), Gary Belzberg (Rancho Palos Verdes), Barry Yudess (Rancho Palos Verdes), Bill Regan (Palos Verdes Estates), and Desiree Myers (Palos Verdes Estates).

Departure of Student Board Member, Devin Choi, at 7:07 p.m.

(A.R. K.1) The agenda report, Audit Report 2012-13, was reviewed by the Board. Royce Townsend (Vavrinek, Trine, Day & Co., LLP) presented the 2012-13 Audit Reports for the District, Measure M Funds (Parcel Tax), and Bond Measures R and S, and answered questions from the Board.

The following individual addressed the Board: Bill Lama (Palos Verdes Estates).

After discussion, the following motion was made:

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board accept the Audit report, as presented, and forward the report, as required by law, to the State Controller’s Office, the Los Angeles County Office of Education, and the California Department of Education. Motion carried unanimously.

(A.R. K.2) The agenda report, Audit Report for 2012-13 – Measure M Funds (Parcel Tax), was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp, that the Board accept the Audit Report for Measure M funds (parcel tax), as presented. Motion carried unanimously.

(A.R. K.3) The agenda report, Audit Reports for 2012-13 – Bond Measures R and S, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the Board accept the Audit Reports for Bond Measures R and S, as presented. Motion carried unanimously.
The agenda report, First Interim Report as of October 31, 2013, was reviewed by the Board. Lydia Cano (Deputy Superintendent/Business Services), presented an overview of the First Interim Report and answered questions from the Board.

The following individual addressed the Board: Tim Coleman (Redondo Beach).

After discussion, the following motions was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board certify that the District will be able to meet its financial obligations for the 2013-14 fiscal year and subsequent two (2) fiscal years. Motion carried unanimously.

The following Budget Action Items were reviewed and approved by the Board:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board approve Budget items K.5 through K.8. Motion carried unanimously.

K.5 2013-14 Budget Revision – Unrestricted General Fund 01.1

Action Recommended:
That the Board approve Budget Summary BA017, and related cash transfers, for the Unrestricted General Fund 01.1 by increasing budgeted revenues and transfers in by $764,963 and by increasing budgeted expenses and transfers out by $2,636,655 for a decrease to the ending fund balance of $1,871,692.

K.6 2013-14 Budget Revision – Restricted General Fund 01.3

Action Recommended:
That the Board approve Budget Summary BA018, and related cash transfers, for the Restricted General Fund 01.3 by increasing budgeted revenues and transfers in by $636,432 and by increasing budgeted expenses and transfers out by $792,465 for a decrease to the ending fund balance of $156,033.
K.7 2013-14 Budget Revision – Special Reserve for Postemployment Benefits Fund 20.0

**Action Recommended:**
That the Board approve Budget Summary BA020, and related cash transfers, for the Special Reserve for Postemployment Benefits Fund 20.0 by increasing budgeted expenses and transfers out by $579,964 for a decrease to the ending fund balance of $579,964.

K.8 2013-14 Budget Revision - County School Facilities Fund - Fund 35.0

**Action Recommended:**
That the Board approve Budget Summary BA019, and related cash transfers, for the County School Facilities Fund 35.0 decreasing budgeted expenses and transfers out by $112,637 for an increase to the ending fund balance of $112,637.

(A.R. L.1) The agenda report, Spending Plan for AB 86, Common Core State Standards Implementation Funds for the 2013-14 and 2014-15 Fiscal Years, was reviewed by the Board.

The following individual addressed the Board: Desiree Myers (Palos Verdes Estates).

After discussion, the following motions was made:

**It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp,**
that the Board approve the Spending Plan for AB 86, Common Core State Standards Implementation Funds for the 2013-14 and 2014-15 fiscal years. **Motion carried unanimously.**

(A.R. L.2) The agenda report, Authorization to Submit Tobacco-Use Prevention Education (TUPE) Grant to California Department of Education (CDE) – December 18, 2013, was reviewed by the Board. Jody Pastell (Director, Student Services) reviewed the Tobacco-Use Prevention Education (TUPE) Grant and answered questions from the Board. After discussion, the following motion was made:
It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board approve the submission of the Tobacco-Use Prevention Education (TUPE) Grant to the California Department of Education (CDE) by December 18, 2013, for the duration of July 1, 2014 through June 30, 2017. *Motion carried unanimously.*

(A.R. L.3) The agenda report, Authorization for Memorandum of Understanding (MOU) Between the Palos Verdes Peninsula Unified School District and South Bay Children’s Health Center, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board approve the Memorandum of Understanding (MOU) Between the Palos Verdes Peninsula Unified School District and South Bay Children’s Health Center for the 2014-15 School Year in support of the implementation of the 2014-17 TUPE Grant. *Motion carried unanimously.*

(A.R. L.4) The agenda report, Contribution for Medical Insurance for Contract, Management, Confidential, and Non-Represented (not eligible for union membership) Employees, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board of Education approve a five percent (5%) increase for the District’s annual contribution for full-time employee medical insurance for Management (including contract employees), Confidential, and Non-Represented (not eligible for union membership) employees, effective January 1, 2014. *Motion carried unanimously.*

(A.R. M.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.
(A.R. M.2) The agenda report, Adoption of Resolution No. 12 – 2013-14, Authorizing the Execution and Delivery of a Site Lease, Sublease Agreement and Construction Services Agreement and Other Acts Relating to the Construction of the Palos Verdes Peninsula High School – 6 Classroom Building and Weight Room Project, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board adopt Resolution No. 12 – 2013/14, Resolution of the Board of Education of the Palos Verdes Peninsula Unified School District Authorizing the Execution and Delivery of Site Lease, Sublease Agreement and Construction Services Agreement and Other Acts Relating to the Construction of the Palos Verdes Peninsula High School Six-Classroom Building and Weight Room Project. Motion carried unanimously.

(MOTION RESOLUTION NO. 12–2013-14, PVPHS SIX-CLASSROOM BUILDING AND WEIGHT ROOM PROJECT)

(A.R. M.3) The agenda report, Roof Asset Management Proposal and Preparation of Bid Documents and Monitoring of Roofing Maintenance Project - 01, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board authorize District staff to enter into an agreement with Atlas Consulting to prepare a roofing baseline data survey for the Maintenance & Operations Center and Malaga Cove Administration Center in the amount of $7,500; proceed with the preparation of bid documents, pre-bid and bid submittal review for Roofing Maintenance Project – 01 in the amount of $12,500; and authorize monitoring of the Roofing Maintenance Project – 01 at a cost of $125 per hour not to exceed a maximum of $75,000. Motion carried unanimously.

(MOTION ROOFING MAINTENANCE PROJECTS – CONSULTING AGREEMENT)

The following Action Items were included in the Consent Calendar:

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the Consent Calendar items N.1 through N.9. Motion carried unanimously.

(MOTION CONSENT CALENDAR)

N.1 Personnel Assignment Orders and Other Personnel Action

Action Recommended:
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment
Orders, Lunada Bay Elementary consultant and Mira Catalina Elementary consultant.

N.2 Agreement for 2013-2014 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

**Action Recommended:**
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2013-2014 school year because the student’s special education needs cannot be met within the District.


**Action Recommended:**
That the Board approve the proposed overnight field trip to Poway, California, to participate in the Best of the West Tournament from March 14-15, 2014, involving 14 students from the PVHS Boys Varsity Volleyball Team.


**Action Recommended:**
That the Board approve the out-of-state college visit for Mrs. Teri Koyanagi, PVPHS Scholarship and Financial Aid Advisor, to participate in the Kalamazoo College Multicultural Counselor Program in Kalamazoo, Michigan, January 29 - 31, 2014.
N.6 Certification of Signatures - Resolution No. 11 – 2013/14

**Action Recommended:**
That the Board adopt Resolution No. 11 – 2013/14, Certification of Signatures.

N.7 Purchase Order Report

**Action Recommended:**
That Purchase Order numbers 91100 through 91499, issued from the General Fund; Adult Education; Food Service; Deferred Maintenance; Developer Fees Fund; Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA), Sunrise and Valmonte TK; Palos Verdes Peninsula High School Pool Project; Print Shop; PV Kids’ Corner; and Special Reserve for Capital Outlay in the total amount of $869,471.85 be approved and/or ratified.

N.8 Acceptance of Gifts

**Action Recommended:**
That the gifts of materials, supplies, and $113,043.26 in cash received October 28 through November 25, 2013, be accepted, as presented.

N.9 Warrant Report - October 2013

**Action Recommended:**
That the Board approve the warrants issued from the various funds in the amount of $7,940,283.35, as presented.
MINUTES OF A REGULAR MEETING OF THE PVPUSD BOARD OF EDUCATION

Thursday, December 12, 2013

(A.R. N.5) The agenda report, Ratification of Out-of-Country Educational Advisors Visit -- PVPHS -- S P Jain School of Global Management Visit -- Sydney, Australia -- December 1-8, 2013, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board ratify the out-of-country educational advisors visit for Ms. Katina Tzetzos, PVPHS Counselor, who attended the S P Jain School of Global Management Educational Visit in Sydney, Australia, from December 1-8, 2013. Motion carried unanimously.

(A.R. O.1) The agenda report, Update on 2013-14 District Goal #2, was presented as an information item.

(A.R. O.2) The agenda report, Citizens’ Oversight Committee for Measure M – Minutes from the Meeting of September 24, 2013, was presented as an information item.

(A.R. O.3) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

There being no further business to come before the Board, the meeting was adjourned at 9:12 p.m.

Walker Williams
Superintendent of Schools and
Secretary of the Board of Education