The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, January 23, 2014. The regular session was called to order at 5:01 p.m. by the president, Ms. LaMonte.

President LaMonte announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
Agency Designated Representative: William Franchini

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent
Deputy Superintendent, Business Services
Chief Academic Officer
Administrator, Technology
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Human Resources
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Elementary Principal
Intermediate Principal
High School Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Public Employee Appointment; Public Employment  
Titles:  
- Elementary Principal  
- Assistant Superintendent, Human Resources

Conference with Legal Counsel - Anticipated Litigation  
- Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 1 case. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

Conference with Legal Counsel - Anticipated Litigation  
- Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 1 case

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)  
- Name of case: In the matter of the Accusation Against Mary Stever, OAH No. 2013040146

Public Employee Discipline/Dismissal/Release

The open session was reconvened at 6:42 p.m.

Members Present

Erin G. LaMonte, President  
Larry Vanden Bos, Vice President  
Malcolm S. Sharp, Clerk  
Anthony Collatos, Member  
Barbara Lucky, Member  
Jaime Hasama, Student Member
Administrators Present

Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
William Franchini, Director/Human Resources

President LaMonte announced that in Closed Session the Board took the following action:

The Board of Education voted five to zero to authorize the Superintendent to approve the settlement agreement with the parents of student #561767. The amount of the settlement is $35,260.00.

The Board of Education took action to deem a teacher dismissed from employment based on the teacher's filing for retirement with the State Teachers’ Retirement System. The vote was five to zero.

President LaMonte called for a motion to approve the agenda.

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the agenda be approved, as presented. Motion carried unanimously.

President LaMonte made the following announcements:

- Kindergarten and new student enrollment for the 2014-15 school year begins February 3, 2014. Elementary students will begin the 2-step enrollment process by completing online enrollment at pvpusd.k12.ca.us. All students who will be five on or before December 2, 2014, are eligible to enroll in either the Transitional Kindergarten or Kindergarten program. Parents are invited to District-wide Kindergarten Parent information meetings on January 28th and 29th. For details about special events and new students enrollment at all grade levels, please visit the District website @ pvpusd.k12.ca.us.
All students entering 9th grade in Fall 2014 must select their high school of attendance. Students may choose to attend either Palos Verdes High School or Palos Verdes Peninsula High School. Parents and students can make their selection by completing the High School Choice application they received by mail and returning it by Wednesday, February 19th. Applications are also available on the District website.

President LaMonte called for a motion to approve the minutes.

**MOTION MINUTES**

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board approve the minutes of the regular meeting of December 12, 2013. **Ayes: Collatos, LaMonte, Sharp, Vanden Bos; Abstain: Lucky**

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the Board approve the minutes of the special meeting of December 18, 2012. **Ayes: Collatos, LaMonte, Lucky, Sharp; Abstain: Vanden Bos**

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the Board approve the minutes of the special meeting of January 7, 2014. **Motion carried unanimously.**

Superintendent Williams recognized Lydia Cano (Deputy Superintendent, Business Services) and Ambur Borth (Director, Fiscal Services), who reported on the Governor’s Proposed 2014-15 California State Budget and the District’s Local Control and Accountability Plan (LCAP).

Departure of Student Board Member, Jaime Hasama, at 7:38 p.m.

The following individuals addressed the Board: Julie Owens Rice (Rancho Palos Verdes), Barry Yudess (Rancho Palos Verdes), Lani Luedde (Rancho Palos Verdes), William Lama (Palos Verdes Estates), Derek Gable (Declined to State), Joan Davidson (Palos Verdes Estates), Camille Feldman (Palos Verdes Estates), Desiree Myers (Palos Verdes Estates), and Lydia Guttierrez (San Pedro).

(A.R. L.1) The agenda report, Budget Calendar for 2014-15, was reviewed by the Board. By Board consensus, it was agreed that the title Budget Calendar for 2014-15 be revised to Budget and LCAP Calendar for 2014-15.
(A.R. L.2) The agenda report, Budget Assumptions for Projecting 2014-15 Budget, was reviewed by the Board.

(BUDGET ASSUMPTIONS-2014-15)

(A.R. L.3) The agenda report, Process/Structure for Developing a Local Control Accountability Plan (LCAP), was reviewed by the Board. The Board gave input to staff regarding revisions to the LCAP Committee Application and District Timeline. By Board consensus, it was agreed that a revised application be presented for Board approval at the January 28, 2014, Special meeting.

After discussion, the following motion was made:

It was moved by Mr. Sharp, and seconded by Mr. Vanden Bos, that the Board approve the process/structure for developing a Local Control Accountability Plan (LCAP) for PVPUSD. Motion carried unanimously.

The following individual addressed the Board: Kathy Santarosa (Rancho Palos Verdes).

(A.R. N.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

(A.R. N.2) The agenda report, Amendment No. 1 to Agreement with Kashi Organization, Inc. (Construction Management), was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. Lucky, that the Board approve Amendment No 1 with Kashi Organization, Inc. from February 2014 through January 2015, at a cost not to exceed $297,600. Motion carried unanimously.

(A.R. N.3) The agenda report, Amendment No. 1 – Geotechnical Consulting Services for New Six-Classroom Building and Weight Room at Palos Verdes Peninsula High School, was reviewed by the Board and the following motion was made:
It was moved by Dr. Collatos, and seconded by Ms. Lucky, that the Board approve Amendment No. 1 (Add $27,400) for a total project cost not to exceed $37,000 to Geo-Advantec, Inc., for geotechnical consulting services for the New Six-Classroom Building and Weight Room Project at Palos Verdes Peninsula High School. Motion carried unanimously.

(A.R. N.4) The agenda report, Amendment No. 1 – Independent Laboratory Testing and Inspection Services for District-Wide Facilities Construction Program, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve Amendment No. 1 (Add $35,000) for a total project cost not to exceed $110,000 to C.E.M Lab Corp., for the new six-classroom building and weight room at Palos Verdes Peninsula High School. Motion carried unanimously.

The remaining Facilities Construction Program action items were reviewed by the Board and the following motion was made:

It was moved by Ms. Lucky, and seconded by Mr. Sharp, that the Board approve the Facilities Construction Program items N.5 through N.7. Motion carried unanimously.

N.5 Notice of Completion – Facilities Construction Program Support Contract (District-wide) – Bid No. RS066-06.23.11 – A.J. Fistes Corporation

Action Recommended:
That Bid No. RS066-06.23.11 for Facilities Construction Program Support (District-wide) be accepted as complete, that the administration be authorized to file a Notice of Completion with the Los Angeles County Recorder’s Office, and that the Board authorize the payment of $54,106.00 as payment in full to A.J. Fistes Corporation.
N.6 Notice of Completion – Facilities Construction Program Support Contract (District-wide) – Bid No. RS066-06.23.11 – Garcia-Bentley Construction

**Action Recommended:**
That Bid No. RS066-06.23.11 for Facilities Construction Program Support (District-wide) be accepted as complete, that the administration be authorized to file a Notice of Completion with the Los Angeles County Recorder’s Office, and that the Board authorize the payment of $213,074.00 as payment in full to Garcia-Bentley Construction.

N.7 Notice of Completion – Facilities Construction Program Support Contract (District-wide) – Bid No. RS066-06.23.11 – Minco Construction

**Action Recommended:**
That Bid No. RS066-06.23.11 for Facilities Construction Program Support (District-wide) be accepted as complete, that the administration be authorized to file a Notice of Completion with the Los Angeles County Recorder’s Office, and that the Board authorize the payment of $36,256.48 as payment in full to Minco Construction.

(A.R. M.1) The agenda report, Reconfirmation of PVPUSD Board of Education Governance Standards and Protocols, was reviewed by the Board and the following motion was made:

*It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board reconfirm Board Bylaw/Exhibit 9005, Governance Standards, as presented. *Motion carried unanimously.*

(A.R. M.2) The agenda report, Adoption of Resolution No. 13 – 2013/14 for Procurement of Digital Transmission and Internet Access Services and Equipment, was reviewed by the Board. Trent Bahadursingh (Assistant Superintendent, Technology and Support Services) reviewed the resolution and answered questions from the Board. After discussion, the following motion was made:
It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the Board adopt Resolution No. 13 – 2013/14, Procurement of Digital Transmission and Internet Access Services and Equipment. Motion carried unanimously.

(A.R. M.3) The agenda report, Revisions to PVPUSD Policies and Administrative Regulations Manual – Staff Requests – First Reading, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board waive the second reading and approve the revisions to the following Administrative Regulations, as presented:

• AR 1312.3 – Uniform Complaint Procedures
• AR 5111.12 - Residency Based on Parent/Guardian Employment

Motion carried unanimously.

(A.R. M.4) The agenda report, Residency Based on Parent/Guardian Employment for the 2014-15 School Year, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board of Education implement the provisions of Administrative Regulation 5111.12, Residency Based on Parent/Guardian Employment, and direct staff to accept applications for possible enrollment in the 2014-15 school year, in accordance with approved timelines. Motion carried unanimously.

The following Action Items were included in the Consent Calendar:

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the Board approve the Consent Calendar items O.2. through O.7 and O.9 and O.10. Motion carried unanimously.
O.2 Agreement for 2013-2014 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

**Action Recommended:**
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2013-2014 school year because the student’s special education needs cannot be met within the District.

O.3 Amendment No. 7 to Master Agreement for Facilities, Supplies and Services for Special Education Programs - July 1, 2006 to June 30, 2014

**Action Recommended:**
That the Board approve Amendment No. 7 (July 1, 2006 to June 30, 2014) to the Los Angeles County Office of Education Master Agreement for Facilities, Supplies and Services for Special Education Programs.

O.4 On-Site Reviews of Residential Treatment Centers

**Action Recommended:**
That the Board approve travel and related expenses associated with out-of-state site visits and fidelity checks of Non Public Schools under contract with the Southwest SELPA and Palos Verdes Peninsula Unified School District.


**Action Recommended:**
That the Board approve the overnight field trip to Berkeley, California, involving 24 PVHS students, to attend the UC Berkeley MUN Conference, March 6-9, 2014.
O.6 Approval of Audit Contract from Vavrinek, Trine, Day & Co. (Three year extension)

**Action Recommended:**
That the Board approve the extension proposal from the audit firm of Vavrinek, Trine, Day & Co. for three years, 2013-14, 2014-15, and 2015-16.

O.7 Purchase Order Report

**Action Recommended:**
That Purchase Order numbers 91500 through 91798, issued from the General Fund; Adult Education; Food Service; Deferred Maintenance; Developer Fees Fund; Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA), Sunrise and Valmonte TK; Palos Verdes Peninsula High School Pool Project; Print Shop; PV Kids’ Corner; and Special Reserve for Capital Outlay in the total amount of $714,267.03 be approved and/or ratified.

O.9 Warrant Report November 2013

**Action Recommended:**
That the Board approve the warrants issued from the various funds in the amount of $8,375,163.87, as presented.

O.10 Warrant Report December 2013

**Action Recommended:**
That the Board approve the warrants issued from the various funds in the amount of $11,704,413.76, as presented.

(A.R. O.1) The agenda report, Personnel Assignment Orders and Other Personnel Action, was reviewed by the Board.
The following individual addressed the Board: Kathy Santarosa (Rancho Palos Verdes).

**PUBLIC COMMENT**

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Curriculum & Instruction consultant, District consultants, Lunada Bay Elementary consultant and Rancho Vista Elementary consultant. *Motion carried unanimously.*

**MOTION PERSONNEL ASSIGNMENT ORDERS AND OTHER PERSONNEL ACTION**

(A.R. O.8) The agenda report, Acceptance of Gifts, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Mr. Vanden Bos, that the gifts of materials, supplies, and $204,265.18 in cash, received November 25, 2013 through January 7, 2014, be accepted, as presented. *Motion carried unanimously.*

**MOTION ACCEPTANCE OF GIFTS**

(A.R. P.1) The agenda report, Update on 2013-14 District Goal #3, was presented as an information item.

**UPDATE 2013-14 DISTRICT GOAL**

(A.R. P.2) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

**SALE AND/OR DISPOSAL OF SURPLUS PROPERTY**

(A.R. P.3) The agenda report, Williams Uniform Complaint Quarterly Report, was presented as an information item.

**WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT**

There being no further business to come before the Board, the meeting was adjourned at 9:58 p.m.

**ADJOURNMENT**

Walker Williams
Superintendent of Schools and
Secretary of the Board of Education