The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, February 26, 2015. The regular session was called to order at 5:00 p.m. by the president, Mr. Vanden Bos.

President Vanden Bos announced that the Board would recess to Closed Session to discuss the following items:

**Conference with Labor Negotiator**
Agency Designated Representative: Dr. John Bowes

**Employee Organizations:** PVFA and CSEA Chapter 123

**Unrepresented Employees:**
- Superintendent of Schools
- Deputy Superintendent
- Assistant Superintendent, Educational Services
- Assistant Superintendent, Human Resources
- Assistant Superintendent, Technology and Support Services
- Director, Curriculum & Instruction
- Director, Fiscal Services
- Director, Food Services
- Director, Maintenance and Operations
- Director, Student Services
- Director, Purchasing
- Assistant Director, Fiscal Services
- Coordinator, BTSA
- Coordinator, Student Services
- Chief Executive Officer, Instructional Projects
- High School Principal
- Intermediate Principal
- Elementary Principal
- Associate Principal
- Assistant Principal
- Dean
- Operations Supervisor
- Administrative Assistant
- Human Resource Specialist
- Secretary, Executive
- Secretary, Administrative
- Secretary, Financial/Accounting
Public Employee Performance Evaluation
   Title: Superintendent of Schools

Public Employee Discipline/Dismissal/Release

The open session was reconvened at 6:35 p.m.

Members Present

Larry Vanden Bos, President
Malcolm S. Sharp, Vice President
Anthony Collatos, Clerk
Linda Reid, Member
Michael McFarland, Student Member

Member Absent

Barbara Lucky, Member

Administrators Present

Don Austin, Superintendent of Schools
Lydia Cano, Deputy Superintendent
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
John Bowes, Assistant Superintendent/Human Resources
Joanne Culverhouse, Assistant Superintendent/Educational Services

President Vanden Bos called for a motion to approve the agenda.

   It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the agenda be approved, as presented.  Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky
President Vanden Bos called for a motion to approve the minutes.

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the special meeting of December 4, 2014. **Ayes: Collatos, Sharp; Absent: Lucky; Abstain: Reid, Vanden Bos.**

*Motion Failed - Minutes for the special meeting of 12-4-15, will be placed on a future agenda for approval.*

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the regular meeting of January 22, 2015. **Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky**

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board approve the minutes of the regular meeting of February 12, 2015. **Ayes: Collatos, Reid, Sharp; Absent: Lucky; Abstain: Vanden Bos**

(A.R. I.1) The agenda report, Mathematics Placement Process, was reviewed by the Board. Joanne Culverhouse (Assistant Superintendent, Educational Services) and Michael Lehault (Teacher on Special Assignment) presented an overview of the criteria used for math placement in grades 5-8 including the process, timeline, development and administration of the math assessment, and placement procedures. Information on double acceleration and the Request for Placement form was also provided to the Board.

(A.R. I.2) The agenda report, Mathematics Textbook K-8 Adoption Process, was reviewed by the Board. Joanne Culverhouse (Assistant Superintendent, Educational Services) and Michael Lehault (Teacher on Special Assignment) reviewed the process used to pilot Mathematics textbooks in grades K-8 including the timeline to complete the process, which will ultimately result in a recommendation for adoption of textbooks, supplemental materials, and professional development. Budget considerations for materials and professional development were also addressed.
The agenda report, Operational Review of Business Services, Human Resources, and Technology Departments, was reviewed by the Board. School Services of California, Inc. representatives Sheila Vickars and Maureen Evans reported on the Operational Review of the Business Services, Human Resources and Technology Departments including a summary of the process, status of the recommendations and next steps.

The following individual addressed the Board: Sandy Valeri (Rancho Palos Verdes).

The agenda report, Capitol Advisors Group, was reviewed by the Board. Kevin Gordon (President, Capitol Advisors Group, LLC) and Abe Hajela (Partner, Capitol Advisors Group, LLC) provided updates on fiscal and legislative issues including student privacy, State Teacher Retirement System (STRS) contributions, state bond initiatives and answered questions from the Board.

The following individual addressed the Board: Sandy Valeri (Rancho Palos Verdes).

Departure of Student Board Member, Michael McFarland, at 8:45 p.m.

The agenda report, Approval of K-12 Single Plans for Student Achievement – 2014-15, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Ms. Reid, that the Board approve the K-12 Single Plans for Student Achievement for the 2014-15 school year, as presented. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

The agenda report, Strategic Planning Board Workshop, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board approve the Statement of Work with InnovateEd in an amount not to exceed $1,500, unless otherwise agreed to by both parties. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky
President Vanden Bos recessed the meeting at 8:53 p.m.

President Vanden Bos reconvened the meeting at 8:57 p.m.

(A.R. M.1) The agenda report, Budget Assumptions for Projecting 2015-16 Budget, was reviewed by the Board. Board Members provided input on the budget assumptions for projecting the 2015-16 Budget.

(A.R. N.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

The following Action Items were included in the Consent Calendar:

It was moved by Dr. Collatos, and seconded by Ms. Reid, that the Board approve the Consent Calendar items O.1.a, O.2a. through O.2.d and O.4.a.  Ayes:  Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

O.1.a Personnel Assignment Orders and Other Personnel Action

Action Recommended:  
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Palos Verdes High School consultant and Elementary Enrichment consultant.

O.2.a Agreement for 2014-15 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

Action Recommended:  
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2014-15 school year because the student’s special education needs cannot be met within the District.
O.2.b Approve the Memorandum of Understanding – County Community Schools/Specialized High Schools Enrollment Agreement for Grades 6-12 for School Year 2014-15 Between the Los Angeles County Office of Education and the Palos Verdes Peninsula Unified School District

**Action Recommended:**
That the Board approve the Memorandum of Understanding – County Community Schools/Specialized High Schools Enrollment Agreement for Grades 6-12 for School Year 2014-15 between the Los Angeles County Office of Education and the Palos Verdes Peninsula Unified School District, beginning July 1, 2014 through June 30, 2015.

O.2.c Authorization for Overnight Field Trips - PVPHS - (1) Country Day Boys Tennis Invitational Tournament, La Jolla, California (February 27-28, 2015) and (2) Ojai Tennis Tournament, Ojai, California (April 22-25, 2015)

**Action Recommended:**
That the Board approve the proposed overnight field trips to the (1) Country Day Boys Tennis Invitational Tournament in La Jolla, California, from February 27-28, 2015, and (2) Ojai Tennis Tournament in Ojai, California, from April 22-25, 2015, involving students from the Varsity Boys Tennis Team at Palos Verdes Peninsula High School.

O.2.d Authorization for Overnight Field Trips - PVHS Varsity Track and Field - Stanford Invitational - Stanford, California - April 2-5, 2015

**Action Recommended:**
That the Board approve the proposed overnight field trip to the Stanford Invitational in Stanford, California, from April 2-5, 2015, involving 12 students on the PVHS Track and Field Varsity Team.
O.4.a Acceptance of Gifts

**Action Recommended:**
That the gifts of materials, supplies and $34,142.78 in cash received January 28 through February 10, 2015, be accepted, as presented.

(A.R. O.3.a) The agenda report, Purchase Order Report, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that Purchase Order numbers 95831 through 95999, issued from the General Fund; Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA), and Sunrise; Montemalaga Library Project; Print Shop; PV Kids’ Corner and Special Reserve for Capital Outlay, in the total amount of $236,999.60, be approved and/or ratified. *Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky*

(A.R. P.1) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

There being no further business to come before the Board, the meeting was adjourned at 9:31 p.m.

Donald B. Austin, Ed.D.
Superintendent of Schools and
Secretary of the Board of Education