The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, February 27, 2014. The regular session was called to order at 5:02 p.m. by the president, Ms. LaMonte.

President LaMonte announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
Agency Designated Representative: William Franchini/John Bowes

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent
Chief Executive Officer to the Governing Board
Deputy Superintendent, Business Services
Assistant Superintendent, Technology and Support Services
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Human Resources
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Elementary Principal
Intermediate Principal
High School Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Public Employee Discipline/Dismissal/Release

Public Employee Performance Evaluation
Title:
• Superintendent of Schools

Conference with Legal Counsel - Anticipated Litigation
• Significant exposure to litigation pursuant to paragraphs (d)(2) and (e)(2) of Government Code Section 54956.9:
  1 case – Student complaint of harassment and discrimination dated January 9, 2014.

Arrival of Board Member, Larry Vanden Bos, at 5:10 p.m.

The open session was reconvened at 6:36 p.m.

Members Present
Erin G. LaMonte, President
Larry Vanden Bos, Vice President
Malcolm S. Sharp, Clerk
Anthony Collatos, Member
Barbara Lucky, Member
Maggie Claydon, Student Member

Administrators Present
Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
John Bowes, Assistant Superintendent/Human Resources
William Franchini, Director/Human Resources

President LaMonte called for a motion to approve the agenda.

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the agenda be approved, as presented. Motion carried unanimously.
President LaMonte introduced newly appointed 2013-14 Student Board Member, Maggie Claydon.

President LaMonte made the following announcements:

- The District is currently enrolling students who are new to the District for the 2014-15 school-year. Elementary students will begin the two-step Enrollment Process by completing online enrollment at pvpusd.k12.ca.us. All students who will be five on or before December 2, 2014, are eligible to enroll in either the Transitional Kindergarten or Kindergarten program. Intermediate and High School students may go directly to their home school for new student enrollment.

- The April 10, 2014 Regular Board Meeting has been canceled. A special meeting has been scheduled for Thursday, April 3, 2014, at 5:00 p.m.

President LaMonte called for a motion to approve the minutes.

It was moved by Mr. Sharp, and seconded by Mr. Vanden Bos, that the Board approve the minutes of the regular meeting of February 13, 2014. Motion carried unanimously.

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the Board approve the minutes of the special meeting of February 21, 2014. Ayes: Collatos, LaMonte, Lucky, Sharp; Abstain: Vanden Bos

Superintendent Williams welcomed Dr. John Bowes, Assistant Superintendent of Human Resources.

Mr. Williams recognized and thanked retiring Director of Human Resources, Bill Franchini for his outstanding service to the District. On behalf of the Board of Education, Ms. LaMonte and Mr. Sharp made a presentation to Mr. Franchini in recognition of his retirement.

Mr. Williams highlighted Consent Calendar Agenda Report P.3, Approval of an Agreement Between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for 2014 Summer School Program.
Departure of Student Board Member, Maggie Claydon, at 7:15 p.m.

(A.R. L.1) The agenda report, Preparation for 2014 State Testing, was reviewed by the Board. Trent Bahadursingh, Assistant Superintendent/ Technology and Support Services, updated the Board on the steps the District is taking to prepare for 2014 State Testing.

(A.R. L.2) The agenda report, Update on Common Core State Standards Instructional Materials, was reviewed by the Board. Joan Romano, Director/Curriculum and Instruction, introduced Lea Toombs and Michele Marcus (Teachers on Special Assignment) and updated the Board on the process the District is using to review and evaluate instructional materials related to the implementation of the Common Core State Standards.

Departure of Board Member, Malcom Sharp, at 7:50 p.m.

(A.R. M.1) The agenda report, Request for Proposals (RFPs) from Administrative Search Firms, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the Board of Education direct staff to use the proposed single page format and the proposed timeline as a guideline, to send out request for proposals (RFPs) to executive search firms in order to conduct a search for a new Superintendent and a leader for the Curriculum & Instruction Department.  Ayes: Collatos, LaMonte, Lucky, Vanden Bos; Absent: Sharp

(A.R. M.2) The agenda report, Amendment to Superintendent of Schools' Contract, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Vanden Bos, that the Board of Education approve an amendment to the employment contract with Walker Williams allowing for transition by Mr. Williams to a new position, such as Chief Executive Officer – Instructional Projects, if a new Superintendent of Schools is hired during the term of Mr. Williams’ employment.  Ayes: Collatos, LaMonte, Lucky, Vanden Bos; Absent: Sharp
By Board consensus, it was agreed that a press release will be sent out to inform the community of the Board’s approval of the Administrative Search and the amendment to the Superintendent of Schools’ contract.

(A.R. M.3) The agenda report, Approval of Comprehensive School Safety Plans for 2013-2014, was reviewed by the Board and the following motion was made:

It was moved by Ms. Lucky, and seconded by Mr. Vanden Bos, that the Board approve the Comprehensive School Safety Plans for 2013-2014, as presented. Ayes: Collatos, LaMonte, Lucky, Vanden Bos; Absent: Sharp

(A.R. M.4) The agenda report, CSBA Delegate Assembly Election, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded Dr. Collatos, that the Board cast its vote for Leighton Anderson, Mary K. Campbell, Eugene Krank, Sylvia Macias, Karen L. Morrison, Ann M. Phillips, and Emma Sharif for the vacant seats in Region 24 (Southwest Crescent-Los Angeles County) of the CSBA Delegate Assembly. Ayes: Collatos, LaMonte, Lucky, Vanden Bos; Absent: Sharp

(A.R. N.1) The agenda report, Budget and Local Control Accountability Plan (LCAP) Calendar for 2014-15, was reviewed by the Board. By Board consensus, it was agreed that the Budget and LCAP Calendar for 2014-15 will be presented for approval at the March 13, 2014, Board of Education meeting.

(A.R. N.2) The agenda report, Budget Assumptions for Projecting 2014-15 Budget, was presented as an information item.

(A.R. O.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

The following Action Items were included in the Consent Calendar:

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the Board approve the Consent Calendar items P.1, and P.3 through P.12. Ayes: Collatos, LaMonte, Lucky, Vanden Bos; Absent: Sharp
P.1 Personnel Assignment Orders and Other Personnel Action

**Action Recommended:**
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Curriculum & Instruction consultant, Elementary Enrichment consultant and Miraleste Early Learning Academy (MELA) consultant.

P.3 Approval of Agreement Between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for 2014 Summer School Program

**Action Recommended:**
That the Board approve the agreement between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for a 2014 Summer School Program for K-12 students.

P.4 Acceptance of a Garden Grant – Whole Kids Foundation – Rancho Vista Elementary School – 2013-14

**Action Recommended:**
That the Board accept the Garden Grant award from the Whole Kids Foundation for Rancho Vista Elementary School, in the amount of $2,000, for the 2013-14 school year.

P.5 Authorization for Overnight Field Trip -- PVHS – 8th Annual San Diego Regional: First Robotics Competition – San Diego, California -- March 6-8, 2014

**Action Recommended:**
That the Board approve the proposed overnight state field trip to the 8th Annual San Diego Regional: FIRST Robotics Competition from March 6-8, 2014, involving 15 students from the Palos Verdes Institute of Technology class at Palos Verdes High School.
P.6 Authorization for Overnight Field Trip – PVHS – Girls' JV Song Team – Anaheim, California -- March 27-30, 2014

**Action Recommended:**
That the Board approve the proposed overnight field trip to Anaheim, California to participate in the United Spirit Association’s National Cheer & Song Competition at the Anaheim Convention Center, from March 28-30, 2014, involving 19 students that comprise the PVHS Junior Varsity Song Team.


**Action Recommended:**
That the Board approve the out-of-state conference attendance for Mrs. Jacquelyn Starodub, PVIS certificated teacher, to participate in the National Council of Teacher's of Mathematics (NCTM) Annual Meeting and Exposition in New Orleans, Louisiana, April 9-12, 2014.

P.8 School Facility Fees (Developer Fees) Proposal

**Action Recommended:**
That the Board authorize the administration to enter into a contract with Dolinka Group, Inc., to prepare Residential and Commercial/Industrial Development School Fee Justification Studies, at a cost not to exceed $7,425.00 plus expenses, in calendar years 2014, 2016 and 2018.

P.9 Purchase Order Report

**Action Recommended:**
That Purchase Order numbers 92000 through 92199, issued from the General Fund; Adult Education; Food Service; Deferred Maintenance Fund, Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA), Sunrise and Valmont TK; Palos Verdes Peninsula High School Pool Project; PV Kids’ Corner; and
Special Reserve for Capital Outlay in the total amount of $3,536,755.48 be approved and/or ratified.

P.10 Acceptance of Gifts

Action Recommended:
That the gifts of materials, supplies, and $78,873.17 in cash received January 29 through February 11, 2014, be accepted, as presented.

P.11 Warrant Report - January 2014

Action Recommended:
That the Board approve the warrants issued from the various funds in the amount of $9,229,608.89, as presented.

P.12 Approval of Revisions to Administrative Regulations 6153 (School-Sponsored Trips), 6153.1 (Out-of-State Field Trips), and 6153.2 (Trips to Foreign Countries) - Second Reading

Action Recommended:
That the Board approve staff recommendations for proposed revisions to Administrative Regulation 6153, School-Sponsored Trips; Administrative Regulation 6153.1, Out-of-State Field Trips; and Administrative Regulation 6153.2, Trips to Foreign Countries; as presented.

(A.R. P.2) The agenda report, 2013-2014 District Organizational Chart, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Ms. Lucky, that the 2013-14 District Organizational Chart be tabled. Ayes: Collatos, LaMonte, Lucky, Vanden Bos; Absent: Sharp
(A.R. Q.1) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

President LaMonte announced that the Board would recess to Closed Session at 8:31 pm to discuss the following items:

Conference with Labor Negotiator
   Agency Designated Representative: William Franchini/John Bowes

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
   Superintendent
   Chief Executive Officer to the Governing Board
   Deputy Superintendent, Business Services
   Assistant Superintendent, Technology and Support Services
   Director, Curriculum & Instruction
   Director, Fiscal Services
   Director, Food Services
   Director, Human Resources
   Director, Maintenance and Operations
   Director, Student Services
   Director, Purchasing
   Assistant Director, Fiscal Services
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   Coordinator, Student Services
   Elementary Principal
   Intermediate Principal
   High School Principal
   Associate Principal
   Assistant Principal
   Dean
   Operations Supervisor
   Administrative Assistant
   Human Resource Specialist
   Secretary, Executive
   Secretary, Administrative
   Secretary, Financial/Accounting
Public Employee Discipline/Dismissal/Release

Public Employee Performance Evaluation
Title:
• Superintendent of Schools

Conference with Legal Counsel - Anticipated Litigation
• Significant exposure to litigation pursuant to paragraphs (d)(2) and (e)(2) of Government Code Section 54956.9:
  1 case – Student complaint of harassment and discrimination dated January 9, 2014.

There being no further business to come before the Board, the meeting was adjourned at 8:48 p.m.

Walker Williams
Superintendent of Schools and
Secretary of the Board of Education