The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, March 12, 2015. The regular session was called to order at 5:03 p.m. by the president, Mr. Vanden Bos.

President Vanden Bos announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
Agency Designated Representative: Dr. John Bowes

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
Superintendent of Schools
Deputy Superintendent
Assistant Superintendent, Educational Services
Assistant Superintendent, Human Resources
Assistant Superintendent, Technology and Support Services
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Chief Executive Officer, Instructional Projects
High School Principal
Intermediate Principal
Elementary Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Public Employee Performance Evaluation
Titles:
- Principal
- Associate Principal
- Teacher

Public Employee Discipline/Dismissal/Release

Student Discipline Matter per Education Code Sections 35146, 48197, 48900, 48916, 48918, 49073, 49076, and Government Code Sections 54956.9 and 54957
- Expulsion Case No. 2014/15 – 2

The open session was reconvened at 6:43 p.m.

Members Present
Larry Vanden Bos, President
Malcolm S. Sharp, Vice President
Anthony Collatos, Clerk
Linda Reid, Member
Simon de Rin, Student Member

Member Absent
Barbara Lucky, Member

Administrators Present
Don Austin, Superintendent of Schools
Lydia Cano, Deputy Superintendent
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
John Bowes, Assistant Superintendent/Human Resources
Joanne Culverhouse, Assistant Superintendent/Educational Services
President Vanden Bos announced that in Closed Session the Board took the following actions:

The Board accepted the recommendation of the Administrative Hearing Panel in Case No. 2014/15-2, to expel the student for the violation of Education Code Sections 48915(c)3 and 48915(e)2 for the remainder of the current semester and for one additional semester; the Board suspended enforcement of the expulsion, adopted the rehabilitation plan recommended by the panel, and set December, 2015, as the date on which the student shall be reviewed for readmission. The Board approved the recommendation of the Administrative Hearing Panel by the following roll call vote:

- **Ayes:** Collatos, Reid, Sharp, Vanden Bos
- **Noes:** None
- **Abstain:** None
- **Absent:** Lucky

In closed session, the Board of Education took action to non-reelect one (1) probationary teacher and one (1) principal, effective at the end of the 2014-2015 school year, and directed the Superintendent or designee to send out an appropriate legal notice. The roll call vote was as follows:

- **Ayes:** Collatos, Reid, Sharp, Vanden Bos
- **Noes:** None
- **Abstain:** None
- **Absent:** Lucky

President Vanden Bos called for a motion to approve the agenda.

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that (1) Agenda Report N.7, HVAC Upgrades/Installation – Ridgecrest Intermediate School, be removed from the agenda and (2) the agenda be approved, as amended. *Motion carried unanimously.*

President Vanden Bos introduced new Student Board Member, Simon de Rin.
President Vanden Bos called for a motion to approve the minutes.

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that (1) the minutes of the special meeting of December 4, 2014, be tabled and (2) the Board approve the minutes of the regular meeting of February 26, 2015. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

Superintendent Austin announced that Montemalaga Elementary has been nominated for the National Blue Ribbon Schools Program and Miraleste Intermediate and Palos Verdes High schools have been nominated for the California Gold Ribbon Schools Program. Site visits are being scheduled for the spring.

Dr. Austin reported that he attended the PVPUSD Science and Engineering Fair at the South Coast Botanic Gardens and the Capstone Projects at Palos Verdes High School. In addition, he reported that the Technology Services staff will be working with site principals to redesign all District websites to improve communication and tell the PVPUSD story.

Dr. Austin recognized Joanne Culverhouse (Assistant Superintendent, Educational Services) and Jessica Silberling (Coordinator, Student Services) who provided an overview of the Palos Verdes Life Skills Center and an update regarding the success and expansion of the program, anticipated growth and cost savings for the District.

Departure of Student Board Member, Simon de Rin, at 7:02 p.m.

The following individuals addressed the Board: Joan Davidson (Palos Verdes Estates), Geri Zientek (Palos Verdes Estates), Jennifer Novak (Rancho Palos Verdes), Jeannie Hahn (Rancho Palos Verdes), Barry Yudess (Rancho Palos Verdes) and Sandra Valeri (Rancho Palos Verdes).

(A.R. L.1) The agenda report, Approval of Agreement Between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for the 2015 Summer School Program, was reviewed by the Board and the following motion was made:
It was moved Dr. Collatos, and seconded by Ms. Reid, that the Board approve the agreement between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for the 2015 Summer School Program for K-12 students.  Ayes:  Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(MOTION APPROVAL OF AGREEMENT BETWEEN PVPUSD AND PEF FOR 2015 SUMMER SCHOOL PROGRAM)

(A.R. L.2) The agenda report, Certificated Job Descriptions, was reviewed by the Board.

The following individuals addressed the Board: Joan Davidson (Palos Verdes Estates) and Sandra Valeri (Rancho Palos Verdes).

After discussion, the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board of Education approve certificated job descriptions for 1) Administrative Director, Educational Services; 2) Coordinator, Assessment and Accountability; 3) Director, Special Education and Pupil Personnel Services; 4) Coordinator, Special Education and 5) Coordinator, Human Resources, which are part of an intentional and long-term Human Resources effort to create new or amend existing job descriptions for all job classifications in the District.  Ayes:  Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(A.R. L.3) The agenda report, Approval of E-Rate Vendors, was reviewed by the Board.  Trent Bahadursingh (Assistant Superintendent, Technology and Support Services) presented an overview of the E-Rate Program.

The following individuals addressed the Board:  Joan Davidson (Palos Verdes Estates) and Barry Yudess (Rancho Palos Verdes).
After discussion, the following motion was made:

It was moved by Mr. Sharp, and seconded by Ms. Reid, that the Board of Education approve the selected vendors to provide services eligible for E-Rate discounts and direct staff to proceed with the 2015-16 E-Rate funding application process, as presented. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

A.R. L.4) The agenda report, Approval of Purchase of VMware Software, was reviewed by the Board. Trent Bahadursingh (Assistant Superintendent, Technology and Support Services) reviewed the strategy for implementation of VMware Software throughout the District.

The following individual addressed the Board: Joan Davidson (Palos Verdes Estates).

After discussion, the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board of Education approve the purchase of VMware software from Software House International (SHI) in the amount of $42,111.06. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(A.R. L.5) The agenda report, CSBA Delegate Assembly Election, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board cast its vote for Micah Ali, Jan Baird, Lisa R. Claypoole, Jose Lara, Sharon Stys and Ana Valencia for the vacant seats in Region 24 (Southwest Crescent-Los Angeles County) of the CSBA Delegate Assembly. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(A.R. M.1) The agenda report, Second Interim Report as of January 31, 2015, was reviewed by the Board. Kathy Ueunten (Director, Fiscal Services) presented a summary of the Second Interim Report and answered questions from the Board. After discussion, the following motion was made:
It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board certify that the District will be able to meet its financial obligations for the 2014-15 fiscal year and subsequent two (2) fiscal years. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

The remaining Budget action items were reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Ms. Reid, that the Board approve the Budget items M.2 through M.8. Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

M.2 2014-15 Budget Revision – Unrestricted General Fund 01.1 (BA017)

Action Recommended:
That the Board approve Budget Summary BA017, and related cash transfers, for the Unrestricted General Fund 01.1 by decreasing budgeted revenues and transfers in by $37,708 and by increasing budgeted expenses and transfers out by $166,013, for a decrease to the ending fund balance of $203,721.

M.3 2014-15 Budget Revision – Restricted General Fund 01.3 (BA018)

Action Recommended:
That the Board approve Budget Summary BA018, and related cash transfers, for the Restricted General Fund 01.3 by decreasing revenues and transfers in by $169,783 and by decreasing budgeted expenses and transfers out by $169,783, for a net zero impact to the ending fund balance.

M.4 2014-15 Budget Revision – Adult Education Fund 11.0 (BA019)

Action Recommended:
That the Board approve Budget Summary BA019, and related cash transfers, for the Adult Education Fund 11.0...
by increasing budgeted revenues and transfers in by $1,025 and by decreasing budgeted expenses and transfers out by $9,699, for an increase to the ending fund balance of $10,724.

M.5 2014-15 Budget Revision – Cafeteria Fund 13.0 (BA020)

**Action Recommended:**
That the Board approve Budget Summary BA020, and related cash transfers, for the Cafeteria Fund 13.0 by decreasing budgeted revenues and transfers in by $325,583 and by decreasing budgeted expenses and transfers out by $278,554, for a decrease to the ending fund balance of $47,029.

M.6 2014-15 Budget Revision – Other Enterprise (Child Care) Fund 63.0 (BA021)

**Action Recommended:**
That the Board approve Budget Summary BA021, and related cash transfers, for the Other Enterprise (Child Care) Fund 63.0 by increasing budgeted revenues and transfers in by $24,159 and by decreasing budgeted expenses and transfers out by $177,739, for an increase to the ending fund balance of $201,898.

M.7 2014-15 Budget Revision – Other Enterprise (Early Learning Academies) Fund 63.2 (BA022)

**Action Recommended:**
That the Board approve Budget Summary BA022, and related cash transfers, for the Other Enterprise (Early Learning Academies) Fund 63.2 by increasing budgeted revenues and transfers in by $104,372 and by decreasing budgeted expenses and transfers out by $71,963, for an increase to the ending fund balance of $176,335.
M.8 2014-15 Budget Revision – Other Enterprise (Print Shop) Fund 63.4 (BA023)

**Action Recommended:**
That the Board approve Budget Summary BA023, and related cash transfers, for the Other Enterprise (Print Shop) Fund 63.4 by increasing budgeted revenues and transfers in by $36,500 and by increasing budgeted expenses and transfers out by $43,834, for a decrease to the ending fund balance of $7,334.

(A.R. M.9) The agenda report, Budget Assumptions for Projecting 2015-16 Budget, was reviewed by the Board. Board Members provided input on the budget assumptions for projecting the 2015-16 Budget.

The following individual addressed the Board: Sandra Valeri (Rancho Palos Verdes).

(A.R. N.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

(A.R. N.2) The agenda report, Measure K and Measures R and S Bond Programs – Project Summary, was presented as an information item. Louie Hubbert (Director, Maintenance and Operations) and Arash Abbasian (Kashi Organization, Inc.) assisted with the presentation.

(A.R. N.3) The agenda report, Amendment No. 4 – Division of the State Architect (DSA) Inspector of Record (IOR) Services for District-Wide Facilities Construction Program, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the Board approve Amendment No. 4 (add $130,000) for a total project cost not to exceed $1,560,000 for Sandy Pringle Associates Inspection Consultants, Inc. (SPAIC), for Inspector of Record (IOR) services as required by the Division of the State Architect (DSA) for all District-Wide Facilities Construction Program projects. **Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky**
MINUTES OF A REGULAR MEETING OF THE PVPUSD BOARD OF EDUCATION

Thursday, March 12, 2015

(A.R. N.4) The agenda report, Resolution No. 24 – 2014/15 to Approve the Piggyback Purchase of Classroom Furniture, was reviewed by the Board. Mitzi Cress (Principal, Palos Verdes Peninsula High School) assisted with the presentation. After discussion, the following motion was made:

It was moved by Mr. Sharp, and seconded by Dr. Collatos, that the Board adopt Resolution No. 24 – 2014/15 to Approve the Piggyback Purchase of Classroom Furniture for Palos Verdes Peninsula High School Six-Classroom Building, in an amount not to exceed $115,000.  Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(MOTION RESOLUTION NO. 24 – 2014/15 PIGGYBACK PURCHASE OF CLASSROOM FURNITURE)

(A.R. N.5) The agenda report, Roofing Consultant Services Agreement, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Ms. Reid, that the Board authorize District staff to enter into an agreement with Atlas Consulting in an amount not to exceed $95,500.00.  Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(MOTION ROOFING CONSULTANT SERVICES AGREEMENT)

(A.R. N.6) The agenda report, HVAC Upgrades/Installation – Rancho Vista Elementary School, was reviewed by the Board. William MacDonald (Principal, Rancho Vista Elementary) assisted with the presentation and answered questions from the Board.

The following individual addressed the Board: Sandra Valeri (Rancho Palos Verdes).

After discussion, the following motion was made:

It was moved by Mr. Sharp, and seconded by Ms. Reid, that the Board approve the upgrades and installation for HVAC in the Multi-purpose Room at Rancho Vista Elementary School to create a cooling zone at a cost of $29,000.00.  Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

(MOTION HVAC - MPR AT RANCHO VISTA ELEMENTARY SCHOOL)
The following Action Items were included in the Consent Calendar:

It was moved by Mr. Sharp, and seconded by Ms. Reid, that the Board approve the Consent Calendar items O.1a through O.4a.

Ayes: Collatos, Reid, Sharp, Vanden Bos; Absent: Lucky

MOTION
CONSENT
CALENDAR

O.1a Personnel Assignment Orders and Other Personnel Action

**Action Recommended:**
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Mira Catalina Elementary consultant, Palos Verdes Peninsula High School consultants and Student Services consultant.


**Action Recommended:**
That the Board approve the out-of-state conference attendance for Ms. Katina Tzetzos, Palos Verdes Peninsula High School counselor, to attend the Maryville University visit in St. Louis, Missouri, from March 25-28, 2015.


**Action Recommended:**
That the Board approve the out-of-state conference attendance for Mrs. Terri Lewallen, Palos Verdes Peninsula High School College and Career Center Director, to attend the University of Chicago Counselor Advisory Board Meeting in Chicago, Illinois, from May 2-4, 2015.
O.3a  Purchase Order Report

**Action Recommended:**
All purchase orders issued are in accordance with the adopted budget and/or contract as approved by the Board.

O.4a  Acceptance of Gifts

**Action Recommended:**
That the gifts of materials, supplies and $144,429.65 in cash received February 11 through February 25, 2015, be accepted as presented.

There being no further business to come before the Board, the meeting was adjourned at 9:38 p.m.

Donald B. Austin, Ed.D.
Superintendent of Schools and
Secretary of the Board of Education