The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Thursday, March 13, 2014. The regular session was called to order at 5:03 p.m. by the president, Ms. LaMonte.

President LaMonte announced that the Board would recess to Closed Session to discuss the following items:

**Conference with Labor Negotiator**
Agency Designated Representative: John Bowes

**Employee Organizations:** PVFA and CSEA Chapter 123

**Unrepresented Employees:**
Superintendent of Schools
Chief Executive Officer to the Governing Board
Deputy Superintendent, Business Services
Assistant Superintendent, Human Resources
Assistant Superintendent, Technology and Support Services
Director, Curriculum & Instruction
Director, Fiscal Services
Director, Food Services
Director, Maintenance and Operations
Director, Student Services
Director, Purchasing
Assistant Director, Fiscal Services
Coordinator, BTSA
Coordinator, Student Services
Elementary Principal
Intermediate Principal
High School Principal
Associate Principal
Assistant Principal
Dean
Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
The open session was reconvened at 6:40 p.m.

Members Present

Erin G. LaMonte, President
Larry Vanden Bos, Vice President
Malcolm S. Sharp, Clerk
Anthony Collatos, Member
Barbara Lucky, Member
Maggie Claydon, Student Member
Jackson Waite, Student Member

Administrators Present

Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
John Bowes, Assistant Superintendent/Human Resources

President LaMonte called for a motion to approve the agenda.

It was moved by Mr. Vanden Bos, and seconded by Ms. Lucky, that the agenda be approved, as presented. Motion carried unanimously.
President LaMonte made the following announcements:

- The District is currently enrolling students who are new to the District for the 2014-15 school-year. Elementary students will begin the 2-step enrollment process by completing online enrollment at pvpusd.k12.ca.us. All students who will be five on or before December 2, 2014, are eligible to enroll in either the Transitional Kindergarten or Kindergarten program. Intermediate and High School students may go directly to their home school for new student enrollment.

- The April 10, 2014 Regular Board meeting has been canceled. A special meeting has been scheduled for Thursday, April 3, 2014, at 5:00 p.m.

- Spring Recess is scheduled for Monday, March 24 through Friday, March 28, 2014. All schools and the District Office will be closed.

Superintendent Williams recognized Kathy Gould, Palos Verdes Library District (PVLD) Director. Ms. Gould, along with Laura Henry (PVLD Young Readers Manager) and Michael Barb (PVLD Librarian for School and Student Services), reported on the services the library provides for PVPUSD students, parents, and faculty, as part of their mission to support formal education and independent learning for people of all ages.

The following individuals addressed the Board: Morgan Wolfrum (Rancho Palos Verdes) and Tecia Barton (Hermosa Beach).

(A.R. K.1) The agenda report, Board Member Participation in 2014 Commencement Exercises, was reviewed by the Board. By Board consensus, it was agreed that Board Member participation in the 2014 commencement exercises at the intermediate and high schools be designated as follows:

- Miraleste Intermediate: Malcolm Sharp
- Palos Verdes Intermediate: Erin LaMonte, Larry Vanden Bos
- Ridgecrest Intermediate: Anthony Collatos, Barbara Lucky
(A.R. K.2) The agenda report, Establishment of Dates, Time, and Location for Board Meetings - July 1, 2014 through June 30, 2015, was reviewed by the Board and the following motion was made:

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the Board approve the dates, time, and location for regularly scheduled meetings of the Board of Education during the period from July 1, 2014 - June 30, 2015, as follows:

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<tr>
<td>Thursday, July 10, 2014</td>
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<td>Thursday, September 11, 2014</td>
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<td>Thursday, October 9, 2014</td>
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<td>**Wednesday, November 12, 2014</td>
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<td>Thursday, December 11, 2014</td>
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<td>Thursday, January 22, 2015</td>
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<td>Thursday, June 11, 2015</td>
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<td>Thursday, June 25, 2015</td>
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**Exception to scheduling on the 2nd and 4th Thursday of each month.

Motion carried unanimously.
(A.R. K.3) The agenda report, Contracting with Administrative Search Firm, was reviewed by the Board and the following motion was made:

It was moved by Dr. Collatos, and seconded by Ms. Lucky, that the Board of Education approve a consultant agreement with the Cosca Group Leadership Development Corporation to assist the District with the selection process for a new Superintendent and a leader for the Curriculum & Instruction Department. Motion carried unanimously.

(A.R. K.4) The agenda report, Organization Review Findings by School Services of California, was reviewed by the Board. By Board consensus, it was agreed that staff request a proposal from School Services of California for Phase II of the organizational review including the development of District-wide operational procedures.

(A.R. K.5) The agenda report, Agreement with American Express Commercial Account Program, was reviewed by the Board and the following motion was made:

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the Agreement with American Express Commercial Account Program be tabled pending Board approval of written procedures for implementation of the proposed American Express Commercial Account Program and a review of similar programs with other companies. Motion carried unanimously.

(A.R. K.6) The agenda report, Extension of Employment Contract with Deputy Superintendent/Business Services, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board of Education approve the extension of the employment contract with Lydia Cano, Deputy Superintendent/Business Services, through June 30, 2016. Motion carried unanimously.
(A.R. K.7) The agenda report, 2014-15 Proposed District Goals & Objectives – First Reading, was reviewed by the Board. By Board consensus, it was agreed that staff revise the 2014-15 Proposed District Goals based on Board member input and present revisions for a second reading at an upcoming Board meeting.

(A.R. L.1) The agenda report, Budget and Local Control Accountability Plan Calendar for 2014-15, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp, that the Board approve the Budget and Local Control Accountability Plan Calendar for 2014-15, as presented. Ayes: LaMonte, Lucky, Sharp, Vanden Bos; Abstain: Collatos

Departure of Student Board Member, Maggie Claydon, at 9:12 p.m.

(A.R. L.2) The agenda report, Second Interim Report as of January 31, 2014, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Dr. Collatos, that the Board certify that the District will be able to meet its financial obligations for the 2013-14 fiscal year and subsequent two (2) fiscal years. Motion carried unanimously.

The remaining Budget action items were reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp, that the Board approve the Budget items L.3 through L.12. Motion carried unanimously.

L.3 2013-14 Budget Revision – Unrestricted General Fund 01.1

Action Recommended:
That the Board approve Budget Summary BA021, and related cash transfers, for the Unrestricted General Fund 01.1 by increasing budgeted revenues and transfers in by $758,422 and by increasing budgeted expenses and transfers out by $1,729,556 for a decrease to the ending fund balance of $971,134.
L.4  2013-14 Budget Revision – Restricted General Fund 01.3

**Action Recommended:**
That the Board approve Budget Summary BA022, and related cash transfers, for the Restricted General Fund 01.3 by increasing budgeted revenues and transfers in by $503,772 and by increasing budgeted expenses and transfers out by $502,707 for an increase to the ending fund balance of $1,065.

L.5  2013-14 Budget Revision – Adult Education Fund 11.0

**Action Recommended:**
That the Board approve Budget Summary BA023, and related cash transfers, for the Adult Education Fund 11.0 by decreasing budgeted expenses and transfers out by $1,508 for an increase to the ending fund balance of $1,508.

L.6  2013-14 Budget Revision – Cafeteria Fund 13.0

**Action Recommended:**
That the Board approve Budget Summary BA024, and related cash transfers, for the Cafeteria Special Reserve Fund 13.0 by increasing budgeted revenues and transfers in by $77,000 and by increasing budgeted expenses and transfers out by $108,966 for a decrease to the ending fund balance of $31,966.

L.7  2013-14 Budget Revision – Deferred Maintenance Fund 14.0

**Action Recommended:**
That the Board approve Budget Summary BA025, and related cash transfers, for the Deferred Maintenance Fund 14.0 by decreasing budgeted expenses and transfers out by $606,750 for an increase to the ending fund balance of $606,750.
L.8  2013-14 Budget Revision – Capital Facilities Fund 25.0

**Action Recommended:**
That the Board approve Budget Summary BA026, and related cash transfers, for the Capital Facilities Fund 25.0 by decreasing budgeted revenues and transfers in by $50,000 and by increasing budgeted expenses and transfers out by $104,050 for a decrease to the ending fund balance of $154,050.

L.9  2013-14 Budget Revision – Special Reserve for Capital Outlay Fund 40.0

**Action Recommended:**
That the Board approve Budget Summary BA027, and related cash transfers, for the Special Reserve for Capital Outlay Fund 40.0 by increasing budgeted revenues and transfers in by $136,068 and by increasing budgeted expenses and transfers out by $1,175,952 for a decrease to the ending fund balance of $1,039,884.

L.10  2013-14 Budget Revision – Other Enterprise Fund 63.0

**Action Recommended:**
That the Board approve Budget Summary BA028, and related cash transfers, for the Other Enterprise (Kid’s Corner) Fund 63.0 by increasing budgeted revenues and transfers in by $206,411 and by increasing budgeted expenses and transfers out by $38,809 for an increase to the ending fund balance of $167,602.

L.11  2013-14 Budget Revision – New Enterprise Fund 63.2

**Action Recommended:**
That the Board approve Budget Summary BA029, and related cash transfers, for the Other Enterprise (MELA/VELA) Fund 63.2 by increasing budgeted revenues and transfers in by $50,000 and by decreasing budgeted expenses and transfers out by $36,436 for an increase to the ending fund balance of $86,436.
L.12 2013-14 Budget Revision – Print Shop Enterprise Fund 63.4

**Action Recommended:**
That the Board approve Budget Summary BA030, and related cash transfers, for the Other Enterprise (Print Shop) Fund 63.4 by increasing budgeted revenues and transfers in by $5,000 and by decreasing budgeted expenses and transfers out by $75,170 for an increase to the ending fund balance of $80,170.

(A.R. M.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

The following Action Items were included in the Consent Calendar:

It was moved by Mr. Vanden Bos, and seconded by Ms. Lucky, that the Board approve the Consent Calendar items N.1 through N.3, and N.5 through N.21. *Motion carried unanimously.*

N.1 Personnel Assignment Orders and Other Personnel Action

**Action Recommended:**
That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, District consultant and Technology consultant.

N.2 Agreement for 2013-2014 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

**Action Recommended:**
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2013-2014 school year because the student’s special education needs cannot be met within the District.
N.3 Approval of Amendment 1 to Schedule B of the Agreement Between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for 2014 Summer School Program

**Action Recommended:**
That the Board approve Amendment 1 to Schedule B of the Agreement Between the Palos Verdes Peninsula Unified School District and the Peninsula Education Foundation for the 2014 Summer School Program for K-12 students.

N.5 Approval of High School Course Descriptions

**Action Recommended:**
That the Board approve High School Course Descriptions for the following courses, as presented:

- AP Psychology (revised): Prerequisite removed.
- ELD 1/Literature, Language, and Social Studies (revised): Updating course title and description to align with the Common Core standards and effective strategies for all beginning EL students.
- Other Programs (revised): Courses below have been updated to include current language and delete outdated language
  - American Government/ELD
  - Biology 1/ELD
  - Economics/ELD
  - United States History/ELD
  - World History/ELD
  - ELD/American Government
  - ELD/Economics
  - ELD 2/Science
  - ELD 2/Social Studies
  - ELD/United States History
  - ELD/World History

Action Recommended:
That the Board approve the proposed overnight field trip to participate in Lacrosse Competitions in San Francisco, California, from March 22-26, 2014, involving the Girls Varsity Lacrosse Team from Palos Verdes High School.

N.7 Authorization for Overnight Field Trip – PVPHS – Boys Lacrosse – Ojai & Carpenteria, California – March 24-26, 2014

Action Recommended:
That the Board approve the proposed overnight field trip to Ojai and Carpenteria, California, from March 24-26, 2014, involving students on the Varsity Boys Lacrosse team at Palos Verdes Peninsula High School.


Action Recommended:
That the Board approve the proposed overnight field trip to the 2014 United Spirit Association Dance/Drill National Competition in Anaheim, California, from March 27-29, 2014, involving students from the Varsity Dance/Drill Team at Palos Verdes Peninsula High School.


Action Recommended:
That the Board approve the proposed overnight field trip to the Heritage Choir Festival in San Francisco, California, from March 27-30, 2014, involving students from Choir at Palos Verdes Peninsula High School.
N.10 Authorization for Overnight Field Trip – PVPHS Latin Club--
59TH Annual California Junior Classical League (CJCL) State
Convention -- Irvine, California – April 4-5, 2014

**Action Recommended:**
That the Board approve the proposed overnight field trip
to the 59th California Junior Classical League (CJCL)
State Convention in Irvine, California, from April 4-5, 2014,
involving students in the Latin Club at Palos Verdes
Peninsula High School.

N.11 Authorization for Overnight Field Trip – PVHS, PVPHS,
RdMHS -- Capitol Convoy -- Sacramento, California – April 8-
9, 2014

**Action Recommended:**
That the Board approve the proposed overnight field trip
to Sacramento, California, from April 8-9, 2014, involving
13 students (7 PVPHS, 5 PVHS, and 1 RdMHS) to
participate in the PTA’s Capitol Convoy.

N.12 Authorization for Overnight/Out-of-State Field Trip – PVPHS –
National Youth Leadership Conference (NYLC) – Washington,
D.C. – April 8-12, 2014

**Action Recommended:**
That the Board approve the proposed overnight out-of-
state field trip to the National Youth Leadership
Conference in Washington DC, from April 8-12, 2014,
involving students from Peer Leaders Uniting Students
(PLUS) at Palos Verdes Peninsula High School.

N.13 Authorization for Overnight/Out-of-State Field Trip – PVPHS –
Reno Jazz Festival – Reno, Nevada – April 10-13, 2014

**Action Recommended:**
That the Board approve the proposed overnight/out-of-
state field trip to the Reno, Nevada, involving students
from the PVPHS Jazz Bands, to participate in the Reno
Jazz Festival, April 10-13, 2014.
N.14 Authorization for Overnight Field Trip – PVPHS – San Diego Colleges Preview Tour (9th, 10th, 11th AVID) – May 8-9, 2014

**Action Recommended:**
That the Board approve the proposed overnight field trip to San Diego, California, involving PVPHS students in grades 9, 10, and 11 enrolled in AVID, to participate in the Colleges Preview Tour, May 8-9, 2014.


**Action Recommended:**
That the Board approve the out-of-state conference attendance for Mrs. Alicia Foulk, PVPHS Associate Principal, to attend the Ohio College Tour in Columbus, Ohio, from March 30-April 2, 2014.

N.16 Authorization for Out-of-State Conference Attendances – PVPHS – (1) CollegeBoard AP Reading for Environmental Science (Cincinnati, Ohio) May 29-June 9, 2014; and (2) CollegeBoard AP Reading for U.S. History (Louisville, Kentucky) May

**Action Recommended:**
That the Board approve the three proposed out-of-state conferences for (1) Mr. Ben Smith: College Board AP Reading for Environmental Science (Cincinnati, Ohio) -- from May 29-June 9, 2014; (2) Mrs. Collette Dunn-Kottke: CollegeBoard AP Reading for U.S. History (Louisville, Kentucky) -- May 31-June 8, 2014; and (3) Mrs. Alicia Foulk: CollegeBoard AP Reading for English Language and Composition (Louisville, Kentucky) -- June 8-16, 2014.

N.17 Approval of E-Rate Vendor Selection

**Action Recommended:**
That the Board of Education approve the selected vendors to provide services eligible for E-Rate discounts and direct staff to proceed with the 2014-2015 E-Rate funding application process.
N.18 Purchase Order Report

**Action Recommended:**
That Purchase Order numbers 92200 through 92380, issued from the General Fund; Food Service; Deferred Maintenance Fund, Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA), Sunrise and Valmont TK; Palos Verdes Peninsula High School Pool Project; Print Shop; PV Kids’ Corner; and Special Reserve for Capital Outlay in the total amount of $398,079.85 be approved and/or ratified.

N.19 Certification of Signatures - Resolution No. 17 – 2013/14

**Action Recommended:**
That the Board adopt Resolution No. 17 – 2013/14, Certification of Signatures.

N.20 Acceptance of Gifts

**Action Recommended:**
That the gifts of materials, supplies, and $41,030.62 in cash received February 11 through February 26, 2014 be accepted, as presented.

N.21 Warrant Report - February 2014

**Action Recommended:**
That the Board approve the warrants issued from the various funds in the amount of $8,361,775.68, as presented.

(A.R. N.4) The agenda report, Acceptance of a Project Ignition Safe Driving Grant Award -- State Farm -- PV Peninsula High School -- 2013-14, was reviewed by the Board and the following motion was made:

**It was moved by Mr. Sharp, and seconded by Mr. Vanden Bos, that the Board accept the grant award from the Project Ignition Safe Driving Grant for Palos Verdes Peninsula High School in the amount of $5,000 toward student participation in the National Youth Leadership Project Ignition Safe Driving Grant Award.**
Conference (NYLC) in Washington, D.C., in April 2014.  
*Motion carried unanimously.*

(A.R. O.1) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

There being no further business to come before the Board, the meeting was adjourned at 9:12 p.m.

Walker Williams  
Superintendent of Schools and  
Secretary of the Board of Education