The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 9:00 a.m. on Monday, May 12, 2014. The Special Session was held to discuss revisions to the PVPUSD Board of Education Board Policies and Administrative Regulations Manual and other agenda items. The president, Ms. LaMonte, called the meeting to order at 9:04 a.m.

Members Present

Erin G. LaMonte, President
Malcolm S. Sharp, Clerk
Anthony Collatos, Member
Barbara Lucky, Member

Member Absent

Larry Vanden Bos, Vice President

Administrators Present

Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
Trent Bahadursingh, Assistant Superintendent/Technology and Support Services
John Bowes, Assistant Superintendent/Human Resources

President LaMonte called for a motion to approve the agenda.

It was moved by Dr. Collatos, and seconded by Ms. Lucky, that the agenda be approved, as presented. Ayes: Collatos, LaMonte, Lucky, Sharp; Absent: Vanden Bos.

(A.R. E.3) The agenda report, PVPUSD Board Policies and Administrative Regulations Manual – CSBA Maintenance Update (August 2013 and October 2013) – First Reading, was reviewed by the Board and the following motions were made:

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that (1) Administrative Regulation 3514, Environmental Safety, be revised to include the following language in the section titled Indoor Air Quality:
11. Staff and students shall be asked to refrain from bringing common irritants such as furred or feathered animals, stuffed toys that may collect dust mites, scented candles, incense, or air fresheners in classrooms or other enclosed areas or buildings;

(2) the CSBA recommendation for the Sections titled: Outdoor Air Quality, Vehicle Emissions, Drinking Water, Lead Exposure, Mercury Exposure, and Asbestos Management, be added to Administrative Regulation 3514, Environmental Safety; and (3) the revised Administrative Regulation 3514, Environmental Safety, be presented for a second reading at a Regular Board meeting. Ayes: Collatos, LaMonte, Lucky, Sharp; Absent: Vanden Bos

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that Administrative Regulation 3542, School Bus Driver, not be added to the PVPUSD Board Policies and Administrative Regulations Manual. Ayes: Collatos, LaMonte, Lucky, Sharp; Absent: Vanden Bos

It was moved by Ms. Lucky, and seconded by Mr. Sharp, that Board Policy/Administrative Regulation 4112.42/4212.42/4312.42, Drug and Alcohol Testing of Bus Drivers, not be added to the PVPUSD Board Policies and Administrative Regulations Manual. Ayes: Collatos, LaMonte, Lucky, Sharp; Absent: Vanden Bos

It was moved by Dr. Collatos, and seconded by Mr. Sharp, that the CSBA recommendation for Board Policy/Administrative Regulation 0460, Local Control and Accountability Plan, be presented for a second reading at a Regular Board meeting. Ayes: Collatos, LaMonte, Lucky, Sharp; Absent: Vanden Bos

It was moved by Ms. Lucky, and seconded by Dr. Collatos, that the CSBA recommendation for Board Policy 3110, Transfer of Funds, be presented for a second reading at a Regular Board meeting. Ayes: Collatos, LaMonte, Lucky, Sharp; Absent: Vanden Bos
The agenda report, PVPUSD Board Policies and Administrative Regulations Manual – BP/AR/E 6172.1, Concurrent Enrollment in College Classes – First Reading, was reviewed by the Board. By Board consensus, it was agreed that staff revise Exhibit 6172.1, Concurrent Enrollment in College Classes, based on Board input and present the revised exhibit for a first reading at the May 19, 2014 Special Board meeting.

Departure of Board Member, Anthony Collatos, at 9:56 a.m.

The agenda report, PVPUSD Board Policies and Administrative Regulations Manual – CSBA Maintenance Update (December 2013, February 2014) – First Reading, was reviewed by the Board and the following motions were made:

It was moved by Ms. Lucky, and seconded by Mr. Sharp, that based on the CSBA recommendation, Board Policy 3111, Deferred Maintenance Funds, be deleted from the PVPUSD Board Policies and Administrative Regulations Manual. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the CSBA recommendation for Board Policy/Administrative Regulation 7214, General Obligation Bonds, be presented for a second reading at a Regular Board meeting. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos

It was moved by Ms. Lucky, and seconded by Mr. Sharp, that (1) the CSBA recommendation for BP 4111, 4211, 4311, Recruitment and Selection, be revised to add the following language to the end of paragraph #2:

He/she shall develop job descriptions that accurately describe all essential and marginal functions and duties of each position;

(2) delete the optional paragraphs #4 related to incentives; (3) replace the optional paragraph #7 with current language as follows:

No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee, who shall present one candidate to the Board for approval. If the candidate is rejected, the Superintendent shall recommend a subsequent candidate until
the Board elects someone to fill the position or elects not to fill the position. The Board shall make the final decision on the election of all employees;

and (4) the revised CSBA recommendation for BP 4111, 4211, 4311, Recruitment and Selection, be presented for a second reading at a Regular Board meeting. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos

It was moved by Ms. Lucky, that the CSBA recommendation for BP 4131, Staff Development, be revised to add the Board of Education or a representative of the Board of Education to paragraph #2 related to the development of the District’s staff development program. Motion failed for the lack of a second.

It was moved by Mr. Sharp, and seconded by Ms. LaMonte, that the CSBA recommendation for BP 4131, Staff Development, be presented for a second reading at a Regular Board meeting. Ayes: LaMonte, Sharp; Noes: Lucky; Absent: Collatos, Vanden Bos. Motion Failed.

By Board consensus it was agreed that BP 4131, Staff Development; BP 4231, Staff Development; and BP 4331, Staff Development; be presented for a first reading at a Regular Board meeting.

(A.R. E.4) The agenda report, PVPUSD Board Policies and Administrative Regulations Manual – BP 5116, School Attendance Boundaries; and BP/AR 5116.1, Intradistrict Open Enrollment – First Reading, was reviewed by the Board.

By Board consensus, it was agreed that elementary students who had a change of address within the boundaries of the PVPUSD during the 2013-14 school year will be given the option to remain at the elementary school they are currently attending through grade 5. The policies related to school assignments and address changes will be reviewed by the Board and revised at a future Board meeting in order to provide clarification to parents and staff.
(A.R. E.5) The agenda report, Authorization for Overnight Field Trip -- PVHS -- Solar Cup Competition -- Lake Skinner, California -- May 15-18, 2014, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the Board approve the proposed overnight field trip to the Solar Cup Competition at Lake Skinner, California, from May 15-18, 2014, involving students from the Palos Verdes High School Solar Cup team. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos

(A.R. E.6) The agenda report, Ratification of Overnight Field Trip -- PVPHS & PVHS -- Intel International Science and Engineering Fair – Los Angeles, California -- May 11-16, 2014, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the Board ratify the overnight field trip to Los Angeles, California, from May 11-16, 2014, involving the five student finalists (4 students from Palos Verdes Peninsula High School and 1 from PV High School), who participated in the Intel International Science and Engineering Fair. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos

After further review of Agenda Reports E.3 and E.4, the following motions were made:

It was moved by Ms. Lucky, and seconded by Mr. Sharp, that the CSBA recommendation for Board Policy 1431, Waivers, be presented for a second reading at a Regular Board meeting. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos

It was moved by Mr. Sharp, and seconded by Ms. Lucky, that the CSBA recommendation for Board Policy 0500, Accountability, be presented for a second reading at a Regular Board meeting. Ayes: LaMonte, Lucky, Sharp; Absent: Collatos, Vanden Bos
There being no further business to come before the Board, the meeting was adjourned at 11:40 a.m.

Walker Williams
Superintendent of Schools and
Secretary of the Board of Education