The Board of Education of the Palos Verdes Peninsula Unified School District met in open session at the Malaga Cove Administration Center at 5:00 p.m. on Wednesday, September 11, 2013. The regular session was called to order at 5:00 p.m. by the president, Dr. Collatos.

President Collatos announced that the Board would recess to Closed Session to discuss the following items:

Conference with Labor Negotiator
   Agency Designated Representative: William Franchini

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
   Superintendent
   Deputy Superintendent, Business Services
   Chief Academic Officer
   Administrator, Pupil Services
   Administrator, Technology
   Director, Curriculum & Instruction (2)
   Director, Fiscal Services
   Director, Food Services
   Director, Human Resources
   Director, Maintenance and Operations
   Director, Pupil Services
   Director, Purchasing
   Assistant Director, Fiscal Services
   Coordinator, BTSA
   Principal
   Associate Principal
   Assistant Principal
   Dean
   Maintenance Supervisor
   Human Resource Specialist
   Secretary, Executive
   Secretary, Administrative
   Secretary, Financial/Accounting
Public Employee Discipline/Dismissal/Release.

Public Employee Performance Evaluation
Title:
• Superintendent of Schools

Conference with Legal Counsel - Anticipated Litigation
• Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 1 case. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

Conference with Legal Counsel - Existing Litigation
• Name of Case: Los Angeles Superior Court Case # BS 142768

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
• Name of case: In the matter of the Accusation Against Mary Stever, OAH No. 2013040146

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
• Name of Case: Baer v. Palos Verdes Peninsula USD, Los Angeles Superior Court Case No. YC064058

Departure of Board Member, Barbara Lucky, at 6:35 p.m.

The open session was reconvened at 6:40 p.m.

Members Present

Anthony Collatos, President
Erin G. LaMonte, Vice President
Malcolm S. Sharp, Clerk
Larry Vanden Bos, Member
Jaime Hasama, Student Member
Jackson Waite, Student Member
Member Absent

Barbara Lucky, Member

Administrators Present

Walker Williams, Superintendent of Schools
Lydia Cano, Deputy Superintendent/Business Services
Martin Griffin, Chief Academic Officer
William Franchini, Director/Human Resources

President Collatos announced that in Closed Session the Board took the following action:

The Board of Education voted five to zero to authorize the Superintendent to approve the settlement agreement with the parents of student #563996. The amount of the settlement is $62,000.

The Board of Education voted five to zero to authorize the Superintendent or designee to approve the settlement agreement in the matter of Baer v. Palos Verdes Peninsula USD, Los Angeles Superior Court Case No. YC064058.

President Collatos called for a motion to approve the agenda.

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the agenda be approved, as presented. Motion carried unanimously.

President Collatos made the following announcements:

- The elementary schools are holding Back-to-School Night tomorrow evening. District intermediate schools will welcome parents for Back-to-School Night on Thursday, September 19th, and the high schools will follow with Back-to-School Night programs for Rancho del Mar High on Wednesday, September 25th, and Palos Verdes and Peninsula High on Thursday, September 26th. Parents may contact their student’s school for further information.
President Collatos introduced 2013-14 Student Board members, Jaime Hasama and Jackson Waite. President Collatos called for a motion to approve the minutes.

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the Board approve the minutes of the special meeting of July 23, 2013. Ayes: Collatos, LaMonte, Sharp; Abstain: Vanden Bos; Absent: Lucky.

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the Board approve the minutes of the regular meeting of July 25, 2013. Ayes: Collatos, LaMonte, Sharp; Abstain: Vanden Bos; Absent: Lucky.

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the Board approve the minutes of the special meeting of July 29, 2013. Ayes: Collatos, LaMonte, Sharp; Abstain: Vanden Bos; Absent: Lucky.

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the Board approve the minutes of the special meeting of August 12, 2013. Motion carried unanimously.

Superintendent Williams presented the 2013-14 Opening of School Report.

The following individuals addressed the Board: Abby Maeder (San Pedro), Jacquie Starodub (Rancho Palos Verdes), James Meade (Long Beach), Michael Liebig (Torrance), Rebecca Jessop (Harbor City), Cynthia Mitchell (Redondo Beach), Jason Calazar (Torrance), Kathy Santarosa (Rancho Palos Verdes), Sarah Beetz (Rancho Palos Verdes), Stephanie Goodman (Rancho Palos Verdes), Lucinda Morel (Rancho Palos Verdes), Carolina Tanner (Rancho Palos Verdes), Loan Grohman (Palos Verdes Estates), Pamela Light (Rancho Palos Verdes), Elizabeth Peterson (Redondo Beach), Joan Davidson (Palos Verdes Estates), and William Lama (Palos Verdes Estates).

Departure of Student Board Members, Jaime Hasama and Jackson Waite, at 8:08 p.m.
(A.R. L.1) The agenda report, 2012-2013 Unaudited Actuals, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board accept the Unaudited Actual Financial Report for 2012-13, and approve the revisions to the projected beginning balances in all funds in the Adopted Budget for 2013-14. Motion carried unanimously.

By Board consensus, it was agreed that:

- In order to lower class sizes throughout the District, an additional $250,000 will be allocated in the 2013-14 Budget for classroom personnel.
- Based on a recommendation from the Citizens’ Oversight Committee for Measure M (Parcel Tax), a separate audit of parcel tax funds will be completed annually in conjunction with the District’s annual audit.

(A.R. L.2) The agenda report, 2012-2013 Interfund Cash Transfer, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board approve the following interfund cash transfers:

- A transfer of $24,555.21 from Special Reserve for Non-Capital Outlay Fund 17.0 to Unrestricted General Fund 01.1;
- A transfer of $300,000 from Restricted General Fund 01.3 to Deferred Maintenance Fund 14.0;
- A transfer of $1,024,555.21 from Unrestricted General Fund 01.1 to Special Reserve for Capital Outlay Fund 40.0;
- A transfer of $347,310 from Special Reserve for Retiree Benefits Fund 20.0 to Unrestricted General Fund 01.1;
- A transfer of $213,767 from Other Enterprise Fund 63.0 to Unrestricted General Fund 01.1;
- A transfer of $95,840 from Other Enterprise Fund 63.2 to Unrestricted General Fund 01.1

Motion carried unanimously.
(A.R. M.1) The agenda report, Proposed Action Plans for 2013-14 District Goal #1, was presented for Board review by Martin Griffin (Chief Academic Officer) and Joan Romano (Director, Curriculum and Instruction).

The following individual addressed the Board: Kathy Santarosa (Rancho Palos Verdes), Bruce Colin (Rancho Palos Verdes), and Annie Ernandez (San Pedro).

(A.R. M.2) The agenda report, PVPUSD Policies and Administrative Regulations Manual – BP/E 6146.1, High School Graduation Requirements – First Reading, was reviewed by the Board and the following motion was made:

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that the Board waive the second reading and approve staff recommendations for revisions to Board Policy/Exhibit 6146.1, High School Graduation Requirements, as presented. Motion carried unanimously.

(A.R. M.3) The agenda report, Amendment to Superintendent of Schools Contract, was reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp, that the Board of Education approve the amendment to the contract for employment between Walker Williams (Superintendent) and the Board of Education of the Palos Verdes Peninsula Unified School District. Motion carried unanimously.

(A.R. N.1) The agenda report, Facilities Construction Program - Construction Status Report, was presented as an information item.

The remaining Facilities Construction Program action items were reviewed by the Board and the following motion was made:

It was moved by Mr. Vanden Bos, and seconded by Mr. Sharp, that the Board approve the Facilities Construction Program items N.2 through N.5. Motion carried unanimously.
N.2 Change Order 1 – Plumbing Replacement Project at Cornerstone and Soleado Elementary Schools – Bid No. RS036/041-05.23.13

**Action Recommended:**
That the Board ratify Change Order 1 (Deduct $60,000.00) for a total project cost of $728,962.00 for the Plumbing Replacement Project at Cornerstone and Soleado Elementary Schools to Y&M Construction, Inc.

N.3 Change Order 1 – Asphalt Paving at Vista Grande Elementary School and Palos Verdes Intermediate School – Bid No. RS045-05.09.13

**Action Recommended:**
That the Board ratify Change Order 1 (Deduct $30,000.00) for a total project cost of $215,177.00 for the Asphalt Paving project at Vista Grande Elementary School and Palos Verdes Intermediate School to Terra Pave.

N.4 Notice of Completion – Asphalt Paving at Vista Grande Elementary School and Palos Verdes Intermediate School – Bid No. RS045-05.09.13

**Action Recommended:**
That Bid No. RS045-05.09.13 for the Asphalt Paving project at Vista Grande Elementary School and Palos Verdes Intermediate School be accepted as complete, that the administration be authorized to file a Notice of Completion with the Los Angeles County Recorder’s Office, and that the Board authorize the payment of $215,177.00 as payment in full to Terra Pave.

N.5 Notice of Completion – Swimming Pool Project at Palos Verdes Peninsula High School – Bid No. RS064-05.24.12

**Action Recommended:**
That Bid No. RS064-05.24.12 for the Swimming Pool Project at Palos Verdes Peninsula High School be accepted as complete, that the administration be authorized to file a Notice of Completion with the Los
Angeles County Recorder’s Office, and that the Board authorize the payment of $1,724,648.00 as payment in full to California Commercial Pools.

The following Action Items were included in the Consent Calendar:

It was moved by Mr. Vanden Bos, and seconded by Ms. LaMonte, that the Board approve the Consent Calendar items O.1 through O.4 and O.6 through O.19. *Motion carried unanimously.*

**O.1 Personnel Assignment Orders and Other Personnel Action**

*Action Recommended:*  
That the Board of Education approve and/or ratify the Certificated and Classified Assignment Orders, Curriculum & Instruction consultant, Elementary Enrichment consultants, Lunada Bay Elementary consultants, Palos Verdes Peninsula High consultant and Special Education consultants.

**O.2 Agreement for 2013-2014 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade**

*Action Recommended:*  
That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2013-2014 school year because the student’s special education needs cannot be met within the District.

**O.3 Resolution No. 4 - 2013/14 - Teacher Requiring a Variable Term Waiver**

*Action Recommended:*  
That the Board of Education adopt Resolution No. 4 - 2013/14, granting a Variable Term Waiver to a teacher requiring this certification.
O.4 Approval of Agreement between Thesys International and the Palos Verdes Peninsula Unified School District – Acquired English Proficiency Program -- September 1, 2013 through August 30, 2014

**Action Recommended:**
That the Board approve the Agreement between Thesys International and the Palos Verdes Peninsula Unified School District to provide an online program for the District’s secondary EL program – Acquired English Proficiency Program -- September 1, 2013 through August 30, 2014.

O.6 Approval of Revised High School Course Curriculum: AP Spanish Language

**Action Recommended:**
That the Board approve the revised high school course description, AP Spanish Language, that includes the title of the newly adopted AP Spanish Language textbook.

O.7 Adoption of Textbook – High School Foreign Language: AP Spanish

**Action Recommended:**
That the Board approve the recommended adoption and purchase of textbooks and instructional materials for AP Spanish.


**Action Recommended:**
That the Board approve the proposed overnight field trip to the Fall Choir Retreat from September 20-22, 2013, involving students from Choir at Palos Verdes Peninsula High School.

**Action Recommended:**
That the Board approve the two proposed overnight field trips to the (1) Stanford Cross Country Invitational in Palo Alto, California, from September 27-29, 2013; and (2) Pueblos Cross Country Invitational in Santa Barbara, California, from October 4-5, 2013, involving students on the Girls Cross Country team at Palos Verdes Peninsula High School.


**Action Recommended:**
That the Board approve the proposed overnight field trip to participate in the La Jolla Country Day Tournament in La Jolla, California, involving approximately 14 students on the PVHS Girls Varsity Tennis Team, from September 27-28, 2013.

O.11 Authorization for Twelve Overnight/Out-of-State Field Trips – PVPHS – Model United Nations (MUN) Conferences – (1) Los Angeles, California (October 4-6, 2013); (2) San Francisco, California (October 18-20, 2013); (3) Westwood, California (November 8-10, 2013); (4) San Diego, California (November 22-25, 2013); (5) San Francisco, California (December 4-7, 2013); (6) Mission Viejo, California (January 17-19, 2014); (7) Boston, Massachusetts (January 29-February 2, 2014); (8) Washington, D.C., (February 12-14, 2014); (9) Berkeley, California (March 6-9, 2014); (10) Claremont, California (April 11-13, 2014); (11) San Diego, California (April 25-27, 2014); (12) Irvine, California (May 16-18, 2014)
Action Recommended:


Action Recommended:
That the Board approve the proposed overnight field trips to the (1) Clovis Cross Country Invitational in Fresno, California, from October 11-12, 2013; and (2) San Luis Obispo Cross Country Invitational in San Luis Obispo, California, from October 18-20, 2013, involving students on the Boys Cross Country team at Palos Verdes Peninsula High School.

**Action Recommended:**
That the Board ratify the overnight field trip to the Associated Student Body Leadership Camp in Running Springs, California, from September 7-8, 2013, which involved 35 Associated Student Body Leadership students at Palos Verdes Peninsula High School.


**Action Recommended:**
That the Board approve the proposed out-of-state counselor trip for Adam Wolven, PVPHS Counselor, to participate in the Indiana College Tour from September 15-18, 2013, in Indiana.


**Action Recommended:**
That the Board ratify the Contract for Consultant Services Related to the California Storm Water California School Monitoring Group - Contract No. C – 13858:13:14 with the Los Angeles County Office of Education and AMEC.

O.16 Special Education Transportation Services for Individuals with Exceptional Needs -- C – 13958:13:18

**Action Recommended:**
That the Board ratify Contract C-13958:13:18 for Special Education Transportation Services for Individuals with Exceptional Needs with the Los Angeles County Office of Education at estimated costs of $82,729 (2013-14); $84,632 (2014-15); $86,748 (2015-16); $89,090 (2016-17); and $91,585 (2017-18).
O.17 Preliminary Draft 2013 Natural Hazard Mitigation Plan (HMP)

**Action Recommended:**
That the Board adopt the Preliminary Draft Natural Hazards Mitigation Plan, which will be submitted, to the California Office of Emergency Services (COEMS) and the Federal Emergency Management Agency (FEMA).

O.18 Purchase Order Report

**Action Recommended:**
That Purchase Order numbers 90300 through 90399, issued from the General Fund and PV Kids’ Corner; in the total amount of $345,973.20 be approved and/or ratified.

O.19 Acceptance of Gifts

**Action Recommended:**
That the gifts of materials, supplies, and $98,691.02 in cash received July 13 through August 26, 2013 be accepted, as presented.

(A.R. O.5) The agenda report, Authorization to Participate in the Southwest SELPA’s Project Optimal Program to Obtain Autism Certification, was reviewed by the Board and the following motion was made:

It was moved by Mr. Sharp, and seconded by Ms. LaMonte, that (1) the agenda report be corrected to reflect that teachers must be enrolled in an approved Autism Certification program by October 1, 2013, in order to maintain compliance with state credential laws; and (2) the Board approve the participation of up to 37 credentialed special education teachers in the Southwest SELPA’s Project Optimal; a CTC approved on-line added authorization for Autism, at a discounted cost of $750.00 per participant. *Motion carried unanimously.*
(A.R. O.20) The agenda report, PVPUSD Policies and Administrative Regulations Manual – CSBA Maintenance Update (April 2013) – Second Reading, was reviewed by the Board and the following motion was made:

It was moved by Ms. LaMonte, and seconded by Mr. Sharp, that (1) Board Policies 1325, Advertising and Promotion, and 5030, Student Wellness, be removed from the agenda; and (2) that the Board adopt/reaffirm the following PVPUSD Policies and Administrative Regulations, as presented:

April 2013 CSBA Update
BP/AR 3460 - Financial Reports and Accountability
BP/AR 3514.1 - Hazardous Substances
BP/AR 6112 - School Day
BP/AR 6159.2 – NPS and NPA Services for Special Education
AR 6164.6 - Identification and Education Under Section 504

Motion carried unanimously.

(A.R. P.1) The agenda report, Sale and/or Disposal of Surplus Property, was presented as an information item.

President Collatos announced that the Board would recess to Closed session at 9:35 p.m. to discuss the following items:

Conference with Labor Negotiator
   Agency Designated Representative: William Franchini

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:
   Superintendent
   Deputy Superintendent, Business Services
   Chief Academic Officer
   Administrator, Pupil Services
   Administrator, Technology
   Director, Curriculum & Instruction (2)
   Director, Fiscal Services
   Director, Food Services
   Director, Human Resources
   Director, Maintenance and Operations
Public Employee Discipline/Dismissal/Release.

Public Employee Performance Evaluation
Title:
  • Superintendent of Schools

Conference with Legal Counsel - Anticipated Litigation
  • Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 1 case. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

Conference with Legal Counsel - Existing Litigation
  • Name of Case: Los Angeles Superior Court Case # BS 142768

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
  • Name of case: In the matter of the Accusation Against Mary Stever, OAH No. 2013040146

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
  • Name of Case: Baer v. Palos Verdes Peninsula USD, Los Angeles Superior Court Case No. YC064058
MINUTES OF A REGULAR MEETING OF THE PVPUSD BOARD OF EDUCATION

Wednesday, September 11, 2013

There being no further business to come before the Board, the meeting was adjourned at 10:40 p.m.

Walker Williams
Superintendent of Schools and
   Secretary of the Board of Education