The Citizens' Oversight Committee for Measure M met at the Malaga Cove Administration Center at 7:06 p.m. on Tuesday, March 18, 2014, Chairman Rutledge called the meeting to order.

Members Present

John Letcher
Joseph Litchfield
Tina Quinn
Kimberly Rutledge
John Stillo
Jill Surace
Julie Trell

Members Absent

Tom O'Hern
William Lama

Administrators/Others Present

Lydia Cano, Deputy Superintendent
Malcolm Sharp Board Member

C. Approval of the Agenda

It was moved by Ms. Quinn to approve the Agenda. It was seconded by Ms. Surace and the motion carried unanimously.

D. Approval of Minutes

It was moved by Ms. Quinn to approve the Minutes of November 26, 2013. It was seconded by Ms. Surace and the motion carried unanimously.

E. Public Communications

No public comments.

F. Information

Mrs. Cano explained to the Committee that the audit firm of Vavrinek, Trine, Day & Co., LLP performed the audit for the Measure M (Parcel Tax Fund) and determined that the District properly accounted for the expenditures held in that fund.

2. **Communications Subcommittee Report**

   No report.

3. **Future Meeting Date 2013-14**

   Chairman Rutledge informed the Committee that its future meeting date is May 29, 2014 at 7:00 p.m.

G. **Discussion/Action**

1. **Consumer Price Index (CPI)**

   Chairman Rutledge explained that in the parcel tax language the Board of Education can adjust the parcel tax for inflation by the change in the Consumer Price Index (CPI). The Board determined that 2012-13 was the base line year with no CPI increase. A CPI adjustment was made in 2013-14 of 2.20% with an assessment of $382.23 per parcel.

   **It was moved by Ms. Trell that the Committee recommend to the Board that the Parcel Tax be increased by the amount of the CPI which is estimated to be 2.20% for the 2014-15 budget years. It was seconded by Mr. Stillo and the motion carried unanimously.**

2. **Committee’s Parcel Tax Funds Recommendation**

   Chairman Rutledge informed the Committee that last year (2012-13) the Committee’s recommendation to the Board was:

   I. Retain qualified and experienced teachers and other school employees from 90% to 85%
   II. Fund Advanced Programs in Math, Science and Technology – 5% (no change)
   III. Keep classroom technology up-to-date from 5% to 10%

   **It was moved by Ms. Trell to recommend to the Board of Education for the 2014-15 school year the following funding distribution: (I) retain qualified and experienced teachers - 90% (85% teachers and 5% other school employees), (II) fund Advanced Programs in Math, Science and Technology – 5%,**
and (III) keep classroom technology up-to-date - 5%. It was seconded by Mr. Stillo and the motion carried unanimously.

It was suggested that when the Committee makes its Parcel Tax recommendation next year that the Committee review all categories listed in the ballot language.

3. **Preparation of Annual Report to the Board**

Chairman Rutledge will prepare a “draft” Annual Report which the Committee will review at its May 29, 2014 meeting.

**It was moved by Ms. Quinn that the Committee present its Annual Report to the Board at its June 12, 2014 meeting. It was seconded by Ms. Surace and the motion carried unanimously.**

4. **Topics for Future Agendas**

Replacement of Chairman due to the resignation of Ms. Rutledge
Replacement of Committee member due to the resignation of Ms. Rutledge
Committee status of Mr. Lama

H. **Adjournment**

**The meeting adjourned at 8:05 p.m.**

Lydia Cano
Deputy Superintendent

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