The Citizens’ Oversight Committee for Measure M met at the Malaga Cove Administration Center at 7:08 p.m. on Thursday, May 29, 2014. Chairman Rutledge called the meeting to order.

**Members Present**

- John Letcher
- Joseph Litchfield
- Tina Quinn
- Kimberly Rutledge
- John Stillo
- Jill Surace
- Julie Trell

**Members Absent**

- Tom O’Hern
- William Lama

**Administrators/Others Present**

- Lydia Cano, Deputy Superintendent
- Erin LaMonte, President of the Board

**C. Approval of the Agenda**

*It was moved by Ms. Quinn to approve the Agenda. It was seconded by Ms. Surace and the motion carried unanimously.*

**D. Approval of Minutes**

*It was moved by Ms. Surace to approve the Minutes of March 18, 2014. It was seconded by Ms. Quinn and the motion carried unanimously.*

**E. Public Communications**

No public comments.

**F. Information**

1 May 29, 2014
1. Consumer Price Index (CPI)

Mrs. Cano informed the Committee that at its meeting of May 9, 2013, the Board approved an increase to the parcel tax assessment based on the 2013-14 estimated CPI rate of 2.20%. The assessment for 2013-14 was $382.23. At its meeting of May 8, 2014, the Board approved the 2014-15 adjustment of 2.20% based on the 2014-15 estimated CPI, and the assessment will be $389.12 per parcel.

2. Committee’s Parcel Tax Funds Recommendation

Mrs. Cano informed the Committee that at its meeting of May 8, 2014, the Board approved the Committee’s recommendation for the 2014-15 fiscal year with two modifications.

I. Retain Qualified and Experienced Teachers and Other School Employees – (85% teachers and 5% other school employees)
II. Fund Advanced Programs in Math, Science and Technology – 5%
III. Keep Classroom Technology Up-to-Date – 5%

Line items: “Reserve for Administrative Salaries” was changed to “Reserve for Processing Parcel Tax Exemptions”. Revise Allocation III to remove “Site Based Allocations and Wi-Fi Connectivity”.

3. Resignation of Committee Member – Ms. Kimberly Rutledge

Ms. Rutledge read her resignation letter effective June 5, 2014, which will be presented to the Board at its June 26, 2014 meeting.

4. Citizens’ Oversight Committee for Parcel Tax (Measure M) - Application

Mrs. Cano informed the Committee that its concern about Committee members missing several meetings was discussed with the Board. It was the consensus of the Board, that Section IV Terms of Office allows the Board to make new appointments or remove members. The Board requested that in the Application for Appointment that the following language be added: “I understand that attendance at meetings is a requirement of Committee membership unless there are extenuating circumstances.”

The new application will be presented to the Board on June 26, 2014. At its Board meeting of June 26, 2014, the Board will be asked to
accept Ms. Rutledge’s resignation and will declare the position of Mr. Lama as vacant.

G. Discussion/Action

1. Presentation of “Draft” 2013-14 Annual Report to the Board

Chairman Rutledge informed the Committee that she was not able to have copies of the “draft” 2013-14 Annual Report due to the fact that the file was corrupted. It was decided, that Chairman Rutledge will send the “draft” Annual Report to the Business Office and the Business Office will send the “draft” to the Committee members asking for input to the Business Office. Chairman Rutledge stated that her resignation was going to be effective June 5, 2014, and she would not be able to present the Annual Report at the June 12, 2014, Board meeting.

It was the consensus of the Committee that Chairman Rutledge re-submit her resignation effective June 30, 2014 and the 2013-14 Annual Report be presented to the Board on June 26, 2014.

2. Selection of Chairman and Vice Chairman

It was suggested by the Committee that Mr. O’Hern be Chairman.

The item was tabled until the Committee receives a response from Mr. O’Hern.

Mr. O’Hern responded that he would accept the position of Chairman.

It was moved by Mr. Stillo to appoint Mr. O’Hern as Chairman and Mr. Litchfield as Vice Chairman. It was seconded by Ms. Surace and the motion carried unanimously.

3. Communications Subcommittee Report

The Communications Subcommittee had no report.

It was moved by Ms. Quinn that Ms. Surace and Ms. Trell continue as the Communications Subcommittee. It was seconded by Mr. Stillo and the motion carried unanimously.

4. Proposed 2014-15 Meeting Dates

The meetings are proposed for Tuesdays on September 23, 2014, November 18, 2014, March 24, 2015; and May 12, 2015.
It was moved by Ms. Trell that the Committee established the following Committee Tuesday meeting dates for 2014-15: September 23, 2014, November 18, 2014, March 24, 2015; and May 12, 2015. It was seconded by Ms. Surace and the motion carried unanimously.

5. Reports from Committee Members

No reports.

6. Topics for Future Agenda Items

The Committee would like the new Superintendent to attend a Committee meeting.

Possible presentation on LCAP.

H. Adjournment

The meeting adjourned at 7:56 p.m.

Lydia Cano
Deputy Superintendent

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