The following documents must be completed and submitted for ISPE consideration. After the documents have been reviewed, the student and parent/guardian will be notified regarding the approval or denial of the ISPE application.

**From the student, parent/guardian:**

- Written request/cover sheet to site administrator requesting consideration for Independent Study Physical Education (ISPE)
- A copy of the previous semester’s report card or a copy of the student’s transcript
- Completed Independent Study Physical Education application
- Evidence and documentation of individual proficiency and elite status (May include certificates for competitions and/or published state/national rankings)
- Waiver, Release, and Indemnity Agreement - Assumption of Risk Form

**From the off campus coach/instructor or agency**

- Hold Harmless and Insurance Agreement
- Evidence of Certificate of Insurance
- First Aid Certification
- CPR Certification
- Proof of age (over 21 years)
- Coach qualifications/credentials
- Signature and completed information on application

Please return the completed application packet to the Principal of your child’s intermediate or high school by **August 15**.

(Should August 15 fall on a weekend or holiday, the packet will be due the following Monday.)