The Citizens’ Oversight Joint Committee for Measures R and S met at the Malaga Cove Administration Center at 7:00 p.m. on Wednesday, December 8, 2010. Mrs. Pearl Iizuka, Deputy Superintendent, called the meeting to order.

**Members Present**
- Thomas Knight
- John Oda
- Maarten Oversier
- Donald Reeves
- John Resich
- David Wagman
- John Waldron

**Members Absent**
- Dina Aryan-Zahlan
- Al Hughes

**Administrators/Others Present**
- Arash Abbasian, Vanir Construction Management
- Betsey Dougherty, Dougherty + Dougherty
- Matt Covella, Director Maintenance & Operations
- Pearl Iizuka, Deputy Superintendent
- Walker Williams, Superintendent

The Committee members introduced themselves.

**Walker Williams, Superintendent of Schools**

Mr. Williams thanked the Committee for their volunteer work. Mr. Williams reviewed the Board’s District Goals for 2010-11. He also informed the Committee that based on current budget assumptions the District is looking at $1.2 million in reductions in 2011-12 and $4.9 million in reductions in 2012-13, but that this could change when the new Governor takes office in January 2011.

Mrs. Iizuka explained that the bond measures monies can only be spent for construction and what was defined on the ballot measure. The District has applied to the state and received funds for new construction (growth) and modernization. The District is currently eligible for $9 million primarily for new construction which will be used to reimburse the District for the 2-story classroom at Palos Verdes
Peninsula High and the new classrooms to be built at Palos Verdes High. The state did not have a bond measure on the ballot in 2010 and only does so in even number years. This means that another construction bond measure will not be on the ballot until 2012. The District has funds for all the projects that the Board has approved.

Role and Expectations of Citizens’ Joint Oversight Committee for Measures R and S

Mrs. Iizuka reviewed the role and expectations of the Committee:

- Actively review and report on the proper expenditure of taxpayers’ money for school construction.
- Advise the public as to whether the District is in compliance with the requirements of Article XIII A of the “California Constitution.”
- Conduct all business in compliance with the Brown Act and minutes of the Citizens’ Joint Oversight Committee meetings will be posted on the District's web site.
- Provide for communications with and from the community on all issues related to Measures R and S.
- The Committee shall report to the Board at least once a year on all Measures R and S activities.

Resolution No. 22 – 2009/10 – Liability Coverage and Workers’ Compensation Coverage for Volunteer Personnel

Mrs. Iizuka explained that the Committee is made up of volunteers and the District covers each Committee member with liability and workers’ compensation coverage.

Appointment of Chairman and Vice Chairman

It was moved by Mr. Reeves to have Mr. Resich serve as Chairman and Mr. Oversier moved to have Mr. Reeves serve as Vice Chairman. Both motions were seconded by Mr. Waldron and the motions carried unanimously.

Mrs. Iizuka turned the meeting over to Chairman Resich.

Approval of Agenda

Approval of Agenda

It was moved by Mr. Wagman to approve the Agenda. It was seconded by Mr. Reeves and the motion carried unanimously.

Public Communications

None
Mr. Abbasian provided the following update on the construction projects:

RS 032 – Palos Verdes Peninsula High School Classroom Building 2 (Bid No. RS 032-03.11.10) – The foundations have been installed in the classroom area and the structural steel is being delivered. The project started in April 2010. In early June 2010, the contractor started excavating the area over the classroom buildings and discovered several abandoned pipes and live pipes (gas, water and storm drain lines). Some of the lines were identified in the asbuilts with provisions to relocate the storm drain lines, but not all had been identified. The project was delayed 51 days. Mr. Abbasian informed the Committee that for future plumbing projects (Palos Verdes High, Miraleste Elementary and Miraleste Intermediate) a company will be hired to locate underground utilities.

RS 034/038 – Asphalt Paving Removal Replacement at Point Vicente & Silver Spur Elementary Schools (Bid No. RS 034/038-06.24.10) -This project has been completed.

RS 039 – Bleacher Repairs at Palos Verdes High School (Bid No. RS 039-10.28.10) – Alfa 26 Construction was awarded the bid. The groundbreaking ceremony will be held December 9, 2010 at 4:30 p.m. The design work was submitted to DSA approximately one year ago, but shortly after the design was submitted there was a change in the regulations and DSA rejected the design and required the engineer to redesign the drawings to the new code. That resulted in additional 60% extra steel in the bleacher system which resulted in an increase in the budget.

RS 046 – Valmonte Elementary School Modernization (Phase 2) (Bid No. RS 046-6.24.10) – The four classrooms and restrooms in Building 1 were finished by September 2010. Building 2 restrooms are approximately 85% complete and Building 5 is approximately 80% complete. The project is ahead of schedule and should be completed before the required completion date of late January 2011.

RS 051 – Gym Floor Replacement Project at Miraleste Intermediate (Bid No. RS 051-06.24.10). – This project has been completed.

RS 051 – Gym Roof Replacement Project at Miraleste Intermediate (Bid No. RS 051-07.22.10) – This project has been completed.
RS 062 – District Wide Support Contract (Bid No. 062-03.13.08) – Three contractors were awarded this bid. A Notice of Completion was filed with the Board in November.

Audit Report for 2009-10 – Bond Measures R and S

Mrs. Iizuka informed the Committee that the audit report is addressed to both the Board of Education and the Committee. The auditor reviews how the bond funds have been spent, visit sites, review invoices and bid documents. The auditor determined:

- The proceeds of the sale of the Measures R and S Bonds were only used for the purposes set forth in the ballot and not for any other purpose, such as teacher and administrative salaries.
- The Governing Board of the District, in establishing the approved projects set forth in the ballot Proposition, evaluated the remodeling, new construction and renovations of items which will repair local schools and improve student safety conditions of the District.

Mrs. Iizuka informed the Committee that all of the bonds have been sold.

Mrs. Iizuka explained that Board approved projects as the District had cash on hand and Phase I and II projects have been completed. The Board has moved projects into Phase III priorities.

The following projects were approved at the February 23, 2010 Board meeting:

- Modernization Valmonte Site
- Asphalt/Concrete – Point Vicente and Silver Spur Elementary
- Replacement Gym Roof – Miraleste Intermediate
- Replacement Gym Floor – Miraleste Intermediate

The following projects were approved at the June 24, 2010 Board meeting:

- Palos Verdes High – replace 5 deteriorated relocatable classrooms with new classroom building
- Replace deteriorating plumbing/gas/sewer lines – Palos Verdes Peninsula High, Miraleste Intermediate and Miraleste Elementary
- Asphalt/Concrete – Mira Catalina, Montemalaga, Rancho Vista and Lunada Bay
- Repair/replace plumbing and electrical systems 40-year old pool – Palos Verdes Peninsula High

Mrs. Iizuka informed the Committee that at the last Facilities Board Meeting on November 17, 2010, which is on the District’s website, five exhibits were provided to
the Board: (1) Phase III Projects, (2) Proposed Future Projects, (3) Current Projects, (4) Current Fund Balance Information, and (5) Future Revenue Sources. These exhibits show the balance of the current projects, how much was spent from the different funds, how much the projects cost to date, and the estimated total available revenue. All of Measure R funds have been expended and there is approximately $1.8 Million out of $10 Million left in Measure S funds.

2010-2011 MEETING DATES

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It was suggested that the June 15, 2011, meeting date be changed.

Adjournment

It was moved by Mr. Reeves to adjourn the meeting at 8:31 p.m. It was seconded by Mr. Oversier and the motion carried \textit{unanimously}.

Pearl A. Iizuka  
Deputy Superintendent, Business Services

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